



San Benito County  
Workforce Investment Board  
Youth Employment Program Council  
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San Benito High School  
1220 Monterey Road, Ste. 234, Hollister, CA 95023  
November 16, 2010, 3:15 pm

### Minutes

**Present:** Mike Walters, David Wright  
**Absent:** Marla Davies, Nelda Escamilla, Kylie Sullivan  
**Staff:** Andi Anderson, Sylvia Jacquez, Laura Schipper  
**Guest:** Kevin Nitzel

Co-Chair, Mike Walters, called the meeting to order at 3:24 P.M.

I. **Public Comment Period:** Introductions were made by everyone present..

II. **Regular Agenda:**

- A. **YEP Council Minutes:** The minutes of the May 18, 2010 Regular YEP Council meeting, the May 26, 2010 Special Meeting and the September 21, 2010 YEP Council meeting were enclosed for board review and approval. *Due to the lack of a quorum, this item will be tabled.*
- B. **YEP Board Membership:** Any applications received will be considered for appointment to the YEP Council. *Action is required.*
1. An application was received from Kevin Nitzel, Juvenile Hall Superintendent, for the vacancy of Juvenile Justice/Law Enforcement Representative. *No Quorum, table item.*
  2. Mike Walters resigned from the Workforce Investment Board. He is interested in continuing on the board. Sylvia reported that according to the State Representative, Mike fulfills the requirement of private sector representative and will therefore remain on the YEP Council.
  3. Sylvia sent the packet to Mary Maio but hasn't heard back.
    - a. Still need In-School & Out-of-School youth. Diane Ortiz from HYA would like to appoint someone for the board to replace Sandra Romero. Discussed having Kevin refer youth from Probation as they are the target audience.

C. **WIB/YEP Orientation/Strategic Plan:**

1. **Continue discussion on the Orientation/ Strategic Planning.** Discussed was inviting youth organizations and youth to a meeting held on a Saturday as a way to recruit. Need facilitator, etc. Target dates for an orientation are the end of March beginning of April. March 26, 2011 or April 2, 2011. Staff will begin working on location and facilitator.
2. **Brainstorming Session & Strategic Planning:** Continued discussion on brainstorming session and setting priorities for the YEP Council. Kevin could bring some youth to the next meeting to get some ideas from them as to what they

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feel the needs of youth are in the community. Discussed the workshops, resume writing, interview workshops, calJOBS, and other services available to youth dependent on job availability. Discussed roadblocks due to lack of funding. Everyone was encouraged to come to January meeting with 2 topics for discussion at the strategic meeting. Invite teachers from the high school to discuss the trades. The following is a list of agencies/organizations to be invited to the planning session: Employers, Juvenile Hall, Schools, ROP, Churches, Youth agencies

- D. **Youth Updates:** Laura Schipper provided an update on Youth Services stating that 15 youth are enrolled and that half are currently working.
- E. **Community Updates:** Members will provide updates regarding local activities, news and/or events pertaining to youth:
  - 1. **San Benito High School Employment Fair:** Marla Davies was to report on the Employment Fair that was held on October 21, 2010 at the High School.
  - 2. **San Benito High School Career Fair:** November 17, 2010 at the high school. Laura Schipper will be attending and will assist with recruitment efforts.
- F. **San Benito High School ARRA Funds:** Marla Davies was not available to provide an update.
- G. **Updates on Committees: Marketing:** Continue discussion on ways to market the YEP Council using CMAP, YouTube, Facebook, San Benito High School students, etc. Staff sent Mary Maio another membership application. One youth to be working for CMAP.
- H. **Unemployment Report:** The EDD Unemployment Report for September 2010 was attached for board information.
- I. **Community Updates:**
  - 1. **Employing Autistic Adults:** Marla Davies was to report on the training that was held on Wednesday, October 27, 2010 at Gavilan College. Laura Schipper was present and stated that the event was well attended. Discussed was how: autistic brains work, best environment for working, number of people being diagnosed.
- J. **Additional information:** Any additional items may be discussed at this time.
  - 1. **Open House Juvenile:** 40-50 attended. The Open House was not as well attended as last year, however; several board members attended. Kevin discussed the success of the youth in the hall and the difficulties they have upon returning home.
  - 2. **Handshake program.** Laura stated that she looked into it she said it is a grant program that needs to be applied for.

**Adjournment: 4:35 P.M.**