



San Benito County  
Workforce Investment Board  
Youth Employment Program Council  
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Bi-Monthly Minutes  
May 19, 2009 at 4:00 pm

**NEW MEETING PLACE**  
**San Benito High School**  
**1220 Monterey Road, Ste. 172, Hollister, CA 95023**  
**(Next to the Principal's Office)**

**Present:** Tad Coatsworth, Mike Walters

**Absent:** Kathi Bosworth (Excused), Marla Davies (Excused), Elena DeLaPuerta (Excused), Tony Lamonica (Excused), Josie Moreno (Excused), Alice Rivera (Excused), Joe Torquato (Excused), David Wright (Excused)

**Staff:** Andi Anderson, Enrique Arreola, Laura Schipper

**Guests:** None

Chair, Tad Coatsworth, called the meeting to order at 4:04 P.M.

I. **Public Comment Period:** No public comments were received.

II. **Regular Agenda:**

A. **YEP Council Minutes:** *Due to the lack of a quorum, the minutes of the March 17, 2009 meeting were not approval.*

B. **YEP Board Membership:**

1. No applications were received to be considered for appointment to the YEP Council.
2. Staff and Board Members discussed recruitment efforts to fill the required vacant positions of In-School Youth, Out of School Youth and In-School Youth Parent. In an effort to recruit, vacancy notices have been posted at CSWD, Premiere Cinemas and on CMAP as well as moving the meetings to the High School, and changing the meeting time to 3:15 or 3:30 P.M. in order to accommodate the youth. Changing the meeting time will be discussed at the next meeting. It was suggested that Laura Schipper attend the Baler Lunch Time (BLT) and Link Crew Day in order to promote the YEP council. Discussed adding the meeting to the high school web-site.

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C. **Youth Updates:**

1. **The American Recovery and Reinvestment Act of 2009 (ARRA):**

- a. Enrique Arreola provided an update on the ARRA activities. He stated that staff is diligently working on recruitment efforts for employers and youth. So far, 18 employers have submitted applications to hire youth during the summer.

- b. CSWD has received their ARRA fund allocation:

Adult	\$137,664
Youth (Summer)	\$327,127
Dislocated Worker (includes \$125,000 received from the State)	\$434,650
<b><i>Sub Total</i></b>	<b>\$899,441</b>
Rapid Response	\$203,103
<b><i>Total Allocation</i></b>	<b>\$1,102,544</b>

With the additional allocation of funds, CSWD is hoping to hire another ESTC and Vocational Assistant.

- c. Enrique Arreola updated the board on filling the positions for the temporary Employment & Services Training Counselors (ESTC). CSWD will be hiring two ESTCs for the summer youth program. Interviews were concluded yesterday and candidates will be selected by May 20, 2009. CSWD will also be hiring two additional ESTC for adult/dislocated worker. The Vocational Assistant started this week.

2. **WIA Formula Allocations-PY 2009-10:** Enrique Arreola updated the board on the WIA Formula Allocations for program year 2009-2010. The allocation was received for adult, youth and dislocated worker. All current staff efforts have been focused on ARRA funding.

3. **WIA Program Activities:** Staff will provide an update on WIA youth program activities. Combined with ARRA info. Laura is working on eligibility of youth for the summer employment. 18 employers who have completed agreements (75 positions). She is reviewing applications to make sure employers qualify. There will be a week long workshop for the youth the week of June 22. Laura explained the eligibility requirements for qualifying. 30% of all participants must be out of school. Age limit is 14-24.

4. **Updates on Committees:**

- a. ***Due to the lack of a quorum, a special meeting will need to be held prior to the next Executive Committee Meeting to discuss:*** The WIB Planning Committee was to present their recommendation to the YEP Council that In-School & Out-of-School youth work a maximum of 400 hours. Upon approval, this item will be forwarded to the WIB for ratification at the June meeting. A copy of the recommendation was attached for YEP Council

review. Andi Anderson will survey members to pinpoint the best date and time, either June 2 or 4 at 1:00 P.M.

- b. Discussed was setting aside funds for marketing. Mike Walters would like us to focus on making the YEP directories available and also to provide a youth event like was done a few years ago with the Teen Rally. Laura Schipper stated that there are a lot of clubs in the community who raise funds for youth and offer grants and that the YEP Council should tap into those. Mike discussed a handshake program –mentor in employment. Laura stated that that is what she is doing through the One-Stop Career Center and explained that the age group is 14-21. Laura works closely with the schools, probation, juvenile hall, etc and that if a youth qualifies, we can find work for them.

**D. Grant Updates:** The quarterly report was included in the agenda packet for member information.

**E. Unemployment April Report:** The EDD Unemployment Report for April was attached for review and information. The current unemployment rate for San Benito County is 16.2%.

**F. One Stop Career Center Update:**

1. **Workshops:** A calendar was included in the agenda packet on the upcoming workshops to be held at the One-Stop.
2. **ECONomics Job Expo:** The ECONomics Job Expo was held on May 14, 2009 and the Veteran's Memorial Building. Enrique Arreola stated that the team did a great job at Expo helping in the One-Stop Career Center Booth, with the workshops and application table. The Expo provided a great opportunity for staff to make a connection with the community.
3. **Rapid Response:** No update at this time.
4. **Newsletter:** The quarterly One-Stop Career Center Newsletter was included in the packet for board information.
5. **EDD Hours:** The Hollister EDD office now has Saturday hours from 10am-2pm for individuals needing assistance with unemployment insurance issues only. EDD is also open until 5:30 p.m. Monday-Friday.

**G. Community Updates:** Members provided updates regarding local activities, news and or events pertaining to youth.

1. **WIB/YEP Retreat:** Enrique Arreola stated that at this time the WIB retreat is postponed. Staff is looking into holding a new member orientation instead. The orientation will be held sometime in July. Staff will notify members when a date and time has been set. Mike Walters stated that he likes getting off campus to brainstorm ideas; it brings a newness to the sessions. Andi Anderson suggested revisiting the strategic plan.
2. **Developmental Asset Training:** The Community Assistance Network (CAN) & the Community Foundation for San Benito County is proud to announce that they are hosting a **FREE! Developmental Asset Train the Trainer Workshop**

Thursday, May 28, 2009 from 9am to 4pm, Hollister Police Department Training Room 395 Apollo Ct, Hollister, CA 95023. To RSVP contact Maria at GoKids, Inc at (831) 637-9205

3. **Kids at the Park**: Volunteers are needed for the Kids At The Park, June 24, 2009. If you know of anyone who needs volunteer hours or would just like to participate in community events, please encourage them to contact Allison at 637-5367.
4. **Fabulous 50's Sock Hop**: Scheduled for May 30, 2009 at the Hollister elks Lodge, 351 Astro Dr. Cost is \$50/per person, \$30/65 & over. The sock hop will raise funds for Jóvenes de Antaño. For tickets contact Robbie Russell, at 831-901-7383 or [russell@sbcsheriff.org](mailto:russell@sbcsheriff.org), or Enrique Arreola at 831-627-9293 or [earreola@cswd.co.san-benito.ca.us](mailto:earreola@cswd.co.san-benito.ca.us).

H. **Additional information**:

1. **A Gang Forum**: Wednesday, May 27, 2009, from 6:30 PM to 8:30 PM, Veteran's Memorial Building, 649 San Benito Street, Hollister, CA 95023. To provide an awareness presentation to parents, youth and community members on recent gang trends in Hollister & how to recognize the warning signs of gang involvement.

**The meeting adjourned at 5:05 P.M.**

***The next Youth Employment Council Meeting will be on July 21, 2009 at 4:00 p.m. at our new location: 1220 Monterey Street, Room 172. (San Benito High School)***