



San Benito County  
Workforce Investment Board  
Youth Employment Program Council  
1111 SAN FELIPE ROAD, SUITE 108  
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**Bi-Monthly Agenda**  
**November 18, 2008 at 4:00 pm**  
**1111 San Felipe Road Suite 108, Hollister, CA 95023**

**Chair, Tad Coatsworth, called the meeting to order at 4:04 P.M.**

1. **Public Comment Period:** None.
2. **YEP Council Minutes:** The minutes of the September 16, 2008 meeting were approved as presented. *M/S/C David Wright/Marla Davies.*
3. **YEP Board Membership:**
  - A. No applications were received to be considered for appointment to the YEP Council.
  - B. Staff and Board Members discussed recruitment efforts to fill the required vacant positions of In-School Youth, Out-of-School Youth and In-School Youth Parent. An advertisement was submitted to Premiere Cinemas for inclusion on their teleprompt in the lobby and also to CMAP. Discussed contacting the Court system and request that they appoint an out-of-school youth as a community service project and that attendance at meetings be mandatory. Stan Rose will contact Juan Robledo to discuss sending students in government as they can meet their meeting attendance requirements by attending YEP Council meeting. For students with transportation issues, bus tickets can be provided in order for them to attend.
4. **WIA Direct Costs:** As requested by board members, staff gave an overview of the direct costs and participants served. WIA direct costs were included in the agenda packet and Enrique Arreola explained allocation/service ratio. He shared a few scenarios where more individuals could be served by reducing ITAs and Work Experience hours. By reducing the amount CSWD pays per person, we can serve more clients. Currently, clients are encouraged to apply for grants, student loans, etc. before receiving CSWD funds. One goal is to have a 20% carry over in funds to start fiscal year programs. The WIB has a committee being formed that will review the priorities and they will report back and determine the plan to follow. Marla Davies stated she has referred youth to the One-Stop and they have been very successful as a result of their involvement in the youth programs. David suggested getting the College Counselors to come into the One-Stop to make connections and also referring clients the Gavilan College Hollister site at the Briggs Building. Sylvia mentioned that the YEP Council would have to review the policy in effect and make revisions as necessary.
5. **Employment Opportunities for Youth:** Members continued discussions on the importance to offering employment opportunities to youth, especially those being released from Juvenile Hall. As stated previously, the YEP Council will need to review priorities so that they can make a recommendation to the WIB. Discussed informing the WIB of what services CSWD currently offers and what can be recommended in the future. Laura stated that many of the youth she serves are referrals from Probation and that many of them have done well. She will continue to connect with Juvenile Hall for referrals.

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6. **Youth Strategies:** Request that a Committee be formed to recommend any Youth Strategies to the Youth Council and WIB. Laura Schipper, Marla Davies, Josie Moreno and Alice Rivera agreed to form the Youth Strategies Committee and will meet in early January to clarify the number of meetings for the Youth Strategies Committee. Andi Anderson stated that she has a lot of information on the youth council that she received at its inception which she can share with the Youth Strategies Committee in order to help them with ideas to present to the board.
7. **Youth Updates:** Laura provided an update on WIA youth program activities and stated currently there are 18 CSBG & WIA youth working, a few full time. In December 20 full time students will return to work full time during the holidays. Nine youth have been hired on by the agencies they worked for after they completed their enrollment hours. Agencies that have hired YES youth are: Chamberlains, Library, & West Marine. Seven youth have graduated high, and over a dozen enrolled in Gavilan and two enrolled at universities. Laura is getting caught up on case management in preparation for an audit scheduled in December.
8. **Community Updates:** Members provided updates regarding local activities, news and or events pertaining to youth.
  - A. High School Career Fair is scheduled for November 19, 2009. There are 45 presenters scheduled along with local professionals and agencies. The High School is anticipating 2000-2500 students to attend.
  - B. Marla Davies stated that “Trans Access” is scheduled to come down in January to provide training on how to fill out on-line applications. Once a date has been set all service providers will be invited to attend. The training is free and should last for about 2 hours. Marla is hopeful to have the training sometime at the end of January. Once date is set Marla will forward a flyer to Andi for distribution.
9. **Updates on Committees:** Basic Construction Skills Committee: David Wright stated that classes are moving forward at Gavilan College and ways to promote the class more effectively are being sought. David stated that the Building Exchange of Marina requested giving a presentation to the class. The presentation was given and it sparked interest among attendees with the electrical union. David stated that Gavilan College may be able to advertise in the Builders Exchange publications.
10. **Grant Updates:** The quarterly report is attached for review.
11. **Additional Information:**
  - A. **CalGrip:** Enrique Arreola stated that CSWD submitted a proposal for the Governor’s 15% discretionary funding for WIA on Friday November 14, 2008. CalGRIP, an initiative to work with gang involved youth ages 14-24, will provide youth employment training opportunities, vocational training and support services for youth, was submitted in partnership with the Sheriff’s Department, Hollister Police Department, Probation, Hollister Youth Alliance, Hollister School District, and San Benito High School. This is a one-time grant request for \$400,000 and would be for a 24-month contract. There is a quick turn-a-round time and staff should know early next month whether or not they receive the funds.
  - B. **HYA:** Community Hero Award Dinner is scheduled for December 4, 2008 at the Cedar House. Nominees are, Vince Luna from LULAC, Debbie Ruiz from Community Solutions and Cindy Parr from the Homeless Task Force. Tickets are \$45 and can be purchased at [hollisteryouthalliance.com](http://hollisteryouthalliance.com).

The meeting adjourned at 4:43 P.M. *M/S/C David Wright/Josie Moreno.*

*The next Youth Employment Program Council Meeting will be January 20, 2009 at 4:00 p.m.*