



San Benito County
Workforce Investment Board
Youth Employment Program Council
1111 SAN FELIPE ROAD, SUITE 108
HOLLISTER, CA 95023
(831) 637-9293 • FAX (831) 637-0996

September 16, 2008
MINUTES

Present: Tad Coatsworth, Marla Davies, Josie Moreno, Mike Walters, David Wright
Absent: Kathi Bosworth, Elena DeLaPuerta, Ruben Garcia, Tony LaMonica
Staff: Andi Anderson, Enrique Arreola, Sylvia Jacquez, Laura Schipper
Guests: Alice Rivera/EDD, Serena Alcazar/WIA Youth

Chair, Tad Coatsworth, called the meeting to order at 4:04 P.M.

- I. **Public Comment Period:** Introductions were made by everyone present. Guest, Serena Alcazar, introduced herself and stated that she is a WIA youth participant working as an Office Assistant for CSWD.
- II. **YEP Council Minutes:** The minutes of the July 15, 2008 meeting approved as presented. *M/S/C* Mike Walters/David Wright.*
- III. **YEP Board Membership:**
 - A. An application was received from Alice Rivera of the Employment Development Department. After discussion the YEP Council moved to accept the application of Alice Rivera and forward her application to the WIB for consideration for appointment to the YEP Council. Upon WIB approval, the application will be forwarded to the Board of Supervisors for final appointment. *M/S/C David Wright/Josie Moreno.*
 - B. Discussed recruitment efforts being conducted to fill the required vacant positions of In-School Youth, Out-of-School Youth and In-School Youth Parent. Enrique Arreola forwarded applications to the Hollister Youth Alliance (HYA). HYA works with youth and parents from different schools and staff is hoping some of them will be interested in serving on the board. Mike Walters is also conducting recruitment efforts.
- IV. **Youth Directories Update:** This year YEP Youth Services Directories were translated into Spanish and Sylvia Jacquez stated that 5000 copies were printed and distributed to San Benito High School. They have not been distributed to the continuation schools, however; staff will contact Elena DelaPuerta to have her distribute them. The directories also have not yet been distributed to San Juan & Aromas. The directory is also available on the One-Stop and the San Benito High School websites. Staff committed to distribute them to these schools.
- V. **Youth Updates:**
 - A. **Summer Youth Employment Program:** Laura Schipper reported that CSWD received extra Community Service Block Grant funding and a portion of those funds were used for a temporary Summer Youth Employment Program. She reported that there were 14 positions filled and this CSBG funding needs to be expended by December 31, 2008. Of the summer youth hired, 9 returned to school, 5 continue to work.

- B. **WIA Funding**: Under the WIA program 58 youth are enrolled, 22 back to school, 16 working, 16 preparing to exit, 22 attending Gavilan, and ten found unsubsidized employment. Many of the WIA clients are Out-of-School Youth. The YMCA has utilized the WIA program clients to staff their programs and that has helped out with placement of the older youth. The HYA has employed many of the younger youth. Several local doctors' offices have hired former youth full time. Laura is working on getting word out to other doctor's offices to utilize services especially since the medical field is growing. Enrique Arreola thanked Laura and staff for their hard work. They have been able to meet the demand of our clients with limited resources.
- VI. **Community Updates**: Members will provide updates regarding local activities, news and or events pertaining to youth.
- A. **Job Fair**: Scheduled for October 15, from 10am-2pm in the One-Stop Atrium. EDD staff has been recruiting employers who are actually hiring and so far 29 employers confirmed. 20+ employers are expected to reply. Enrique Arreola gave kudos to the CSWD & One-Stop & EDD staff for all their hard work in pulling the job fair together
- B. **High School Job Fair**: Scheduled for October 9, 2008 from 2-3:30 pm at the High School. 13 employers scheduled to attend.
- C. **High School Career Fair**: Scheduled for November 19, 2008. They are looking for professionals to share their trade/career information. For more information or to volunteer to help contact: Sonja R. Romero, San Benito H.S. Career Specialist/ROP, 1220 Monterey Street, Hollister, CA 95023, 831-637-5831 ext. 185, sromero@sbhsd.k12.ca.us.
- D. **Census Counter Positions**: Marla Davies stated that there are several positions available for 2-year temporary Census Counters in the area. www.census.gov.
- E. **Autism Symposium**: Marla Davies discussed the symposium at Gavilan College. Date TBA.
- VII. **Updates on Committees**:
- A. **Basic Construction Skills Committee**: David Wright reported that classes are beginning again at Gavilan. Men & women are encouraged to enroll and so far only seven are registered. The class includes safety & blue printing reading. The course is listed under "Industrial Safety" course #IT115 in the Gavilan Directory. David stated that a course name change, "Introduction to Construction", has been submitted to the board. The course has been picked up by ROP, is a 3 unit course and is transferable to CSU. Classes are Wednesdays from 6-9pm in room SS205.
- VIII. **Grant Updates**: The next quarterly report will be provided in the November meeting
- IX. **Additional information**:
- A. **Brainstorming Session**: Enrique Arreola and Tad Coatsworth discussed holding a brainstorming session on how to get more youth involved in the YEP council. Mike Walters shared about a "Hand-Shake" program. Discussed the need for youth who are coming out of Juvenile Hall and getting them connected with apprenticeship programs. Focus on jobs as prevention for criminal activity. Discussed employment as prevention & intervention. Discussed linking youth with jobs, probation officer, judge, etc to work out a solution. Members to research possible existing programs. Add to next meeting agenda for further discussion.

The meeting adjourned at 4:50 P.M. *M/S/C David Wright/Marla Davies.*

The next Youth Employment Council Meeting will be November 18, 2008 at 4:00 p.m.

* Motion/Second/Concur