



San Benito County  
Workforce Investment Board  
Youth Employment Program Council  
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**Bi-Monthly Agenda**  
**July 15, 2008 at 4:00 pm**  
**MINUTES**

**Present:** Tad Coatsworth, David Wright

**Absent:** Kathi Bosworth, Denise Ceballos, Elena DeLaPuerta, Tony LaMonica, Martha Martinez, Josie Moreno, Mike Walters

**Staff:** Andi Anderson, Sylvia Jacquez

**Guests:** Brent Cardall, Sandra Cardenas, Kevin Nitzel, Alice Rivera

Co-Chair, Tad Coatsworth, called the meeting to order at 4:00 P.M.

1. **Public Comment Period:** Introductions were made by everyone present. Brent Cardall, Chief Probation Officer, moved here from Utah and has been with probation for five months now. Kevin Nitzel is the new Superintendent at Juvenile Hall. Brent shared the changes he is implementing in the working relationship between Probation and Juvenile Hall, his vision of changing client behaviors, and bringing in programs to the community. He stated that he is thankful for Andi's invitation to attend this meeting and the opportunity to connect with various community resources.
2. **YEP Council Minutes:** A motion was made to accept the May 20, 2008 YEP Council meeting minutes as presented. Since there was no quorum, the minutes will be forwarded to the WIB for ratification. *M/S/C David Wright/Tad Coatsworth.*
3. **YEP Board Membership:**
  - A. No applications were received for consideration for appointment to the YEP Council.
  - B. Discussed recruitment efforts to fill the required vacant positions of In-School Youth, Out-of-School Youth, In-School Youth Parent/Grandparent, Out-of-School Youth Parent/Grandparent. Staff is continuing with recruiting efforts. Anyone with ties to youth activities is welcome to attend meetings. Youth participation in meetings is highly encouraged. Discussed the target youth and requested that the Probation Department refer youth to serve on the board. Brent indicated that he is willing to encourage probation & youth involvement.
  - C. A letter of resignation was received from Martha Martinez, local public housing authority. CSWD deputy directory, suggested staff check the eligibility requirements to see if the new Housing Coordinator fits the requirement for this vacancy and if so, invite him to submit an application.
  - D. A letter of resignation was received from Denise Ceballos, EDD Manager. EDD has recently gone through a reorganization and former EDD manager Ruben Garcia will be returning to the Hollister EDD office and will replace Denise on the board. Ruben Garcia was instrumental in the startup of the One-Stop Career Center.
4. **Youth Directories Update:** The Youth Services directory was translated into Spanish and is currently at the printer and should be ready by the end of the month. Directories will be distributed to all high schools in San Benito County.

5. **Youth Updates:** Sylvia Jacquez provided an update on WIA youth program activities. She stated that there are 55 youth enrolled in the Work Experience program: 28 are working, 13 completing Work Experience hours & one pending placement. Under the CSBG mini-summer youth program, seven youth are working, five are pending (intake or job referral selection). Laura Schipper is conducting youth workshop today. Sylvia explained that the Work Experience program is for youth ages 14-21. The program provides job placement during the summer. The worksites consist of public and private organizations. CSWD & One-Stop has a summer youth. When asked about transportation for working youth, Sylvia explained that if youth qualify under WIA, CSWD provides bus tickets for clients to get to worksites.
6. **Community Updates:** Members will provide updates regarding local activities, news and or events pertaining to youth.
  1. **Kids at the Park:** Andi Anderson reported on the 15<sup>th</sup> annual “Kids at the Park” that was held on June 25, 2008. There were approximately 1400 children & their parents present. This event focuses on teaching kids how to be healthy and safe.
  2. **Joey’s Day of Fun”:** The first annual “Joey’s Day of Fun” was held on June 28, 2008. Joey Romo’s untimely death caused his parents to establish the “Joey Romo Memorial Scholarship Fund” through the Community Foundation. Funds raised will be used for scholarships for San Benito High School students. The event was a “by donation only” and open to the entire community.
  3. **Drop Zone:** San Benito Leadership 2008 class project was to implement a drop in center for youth ages 11-14. The Drop Zone is open every Thursday from 5:30-7:30 PM and is free of charge. The Drop Zone is located at the Hollister Recreation Center, 300 West Street, Hollister, CA 95023. All activities are provided by donations and volunteers.
  4. **Youth Job Fair:** At a previous meeting, scheduling of a Youth Job Fair was discussed for October or November 2008. At this time there is no new information on whether the Youth Job Fair will be held. YEOP staff will try to find out more information and report back at the next meeting.
7. **Updates on Committees:**
  - A. **Basic Construction Skills (BCS) Committee:** David Wright reported that the BCS class is currently on summer recess. David Wright is revamping curriculum. He recently met with Sherrean Carr to discuss the development of the class and expansion of the construction program.
  - B. **Grant Updates:** The report was enclosed in the packet for YEP Council review. Sylvia Jacquez gave an overview of the report and stated that report is to inform the various boards on grant activities.
8. **Additional information may be reported prior to adjournment.**
  - A. **Employment Development Department:** Alice Rivera reported that EDD is no longer a part of Santa Clara County but is now part of Monterey County. Staff is being reassigned. As a result, she will now be working with the Youth Employment Opportunity Program (YEOP).

The meeting adjourned at 4:30 P.M. *M/S/C Alice Rivera/David Wright.*

*The next Youth Employment Council Meeting will be September 16, 2008 at 4:00 p.m.*

*\* Motion/Second/Concur*