



San Benito County  
Workforce Investment Board  
Youth Employment Program Council  
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March 18, 2008 at 4:00 pm  
MINUTES

**Present:** Kathi Bosworth, Tad Coatsworth, Tony LaMonica, Josie Moreno, David Wright  
**Absent:** Denise Ceballos, Elena DeLaPuerta, Martha Martinez, Mike Walters  
**Staff:** Kay Gibson, Sylvia Jacquez, Laura Schipper

Tad Coatsworth, called the meeting to order at 4:10 P.M.

1. **Public Comment Period:** Introductions were made by everyone present.
2. **YEP Council Minutes:** The minutes of the September 18, 2007 and January 15, 2008 meetings were approved as presented. Kathi Bosworth requested a correction to the minutes of the November 20, 2007 meeting. Item 6A Apprenticeship Exploratory Committee is to read: Kathi Bosworth reported that the last meeting has been held and may reconvene once there is more member need. M/S/C Kathi/Tony
3. **YEP Board Membership:**
  - A. Marla Davies, San Benito High School Workability Coordinator, submitted an application. After a brief discussion the YEP Council accepted Ms. Davies' application for membership. M/S/C David/Kathi
  - B. Sylvia Jacquez reported that she received a statement from our Regional Advisor regarding use of WIA funds to provide a stipend to youth participating in the YEP Council. Our Regional Advisor states "There are no prohibitions under the Workforce Investment Act to providing a stipend to WIA youth for participating in youth councils. However, it is better to provide monetary compensation in the form of meals or transportation expenses to and from the meeting to reduce a burden to the youth attending those meetings." Sylvia Jacquez then asked if we could purchase certificates and/or gift cards and hand these out to the youth participants and the response was "The cards are just another form of negotiable instrument. If the value exceeds the reimbursable portion, it would be seen as an inducement. I am not saying that is bad, but cash or card does not make a difference. Again, this appears to be a local decision, one they need to take necessary and reasonable position, and set local policy." After discussion it was decided that Laura Schipper will check with other counties at the CWA Spring Conference to see if they are offering stipends. This item will be tabled to the next meeting to continue the discussion and receive Laura's report.
4. **Youth Updates:** Laura Schipper reported on WIA youth program activities. Currently 41 youth are enrolled in the program. Five youth attended the workshop and are ready for

job selection. 12 are in the one-year follow-up. Several youth have been referred by the Probation Department.

5. **Community Updates:** Members provided updates regarding local activities, news and or events pertaining to youth.
  1. Josie distributed a brochure on the services provided by ABLC Ministries.
  2. Josie also distributed a flyer on an upcoming workshop on Communication and Relationship Building.
  3. Sylvia Jacquez reported that EDD/YEOP have been having discussion about the Youth Job/Resource Fair. There is nothing officially planned at this time due to limited staff. There is a possibility that there may be a smaller Job/Resource Fair held in the atrium at 1111 San Felipe Road.
6. **Updates on Committees:**
  - A. **Apprenticeship Exploratory Committee (AEC):** Due to a lack of participation the AEC has been not moved forward. This item will be removed from future agendas based on the recommendation of YEP Council members.
  - B. **Basic Construction Skills Committee:** David Wright reported that a new semester began January 30<sup>th</sup> from 6:00 – 9:00 P.M. for the Basic Construction class. ROP took over financing and referrals of students. Students are co-enrolled with Gavilan College and will receive a certificate.
7. **Youth Directories Update:** The English directory has been updated by a CalWORKS participant. YEP Council recommended a certificate of appreciated be given to the person who updated the director. Kathi Bosworth will forward a certificate for Tad Coatsworth to sign. Josie Moreno will forward the English directory for Spanish translation. Once translated staff will try to obtain price quotes for printing on English and Spanish directories.
8. **Grant Updates:** The next quarterly report will be available on April, 2008.
9. **Additional Information:**
  - A. 211 Directory – no additional information available at this time.
  - B. WIA Youth Educational Component – Sylvia Jacquez reported that the tentative dates are Week #1 from July 28<sup>th</sup> to August 1<sup>st</sup> and Week #2 from August 4<sup>th</sup> to August 8<sup>th</sup>. A Request for Proposal will be forthcoming.

The meeting adjourned at: 4:45 P.M. M/S/C Dave/Josie

**The next YEP Council meeting will be held on May 20, 2008 at 4:00 P.M.**