



# SAN BENITO COUNTY

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DIRECTOR

## Health & Human Services Agency

### COMMUNITY SERVICES & WORKFORCE DEVELOPMENT

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### San Benito County Workforce Investment Board (WIB)

July 12 2011 @ 3:00 p.m.

1111 San Felipe Road, Ste 108, Hollister, CA 95023

### FULL WIB

### AGENDA

- I Public Comment Period:** Guests may introduce themselves and request to comment on any non-agenda items. Time is limited to five minutes per guest unless the board determines that more time is needed.
- II Agenda Items:**
- A. **Roll Call:** Roll will be taken to determine excused absences for attendance requirements.
- B. **Approval of Minutes:**
1. The minutes of the January and April, 2011 full WIB meeting minutes are enclosed for review and approval. *Action is required.*
  2. The minutes of the May, 2011 Executive Committee meeting are enclosed for board information.
- C. **WIB Membership:** Any applications received will be considered for appointment to the WIB to fill the mandated public and private sector positions.
1. An application was received from Barb Montag, Account Executive, Nelson Staffing, as a private sector representative. *Action is required.*
  2. **Re-Appointment:** The term of Board member Warren Barry from the Public Sector-Labor Union Representative is due to expire on 09/09/11. We are waiting for response from Mr. Barry if he will renew his membership for another three-year term. *Action is required.*
  3. **Current vacancies:** Private Sector= 4. Please forward any possible candidates to CSWD staff. Letters were sent to Greg Swett of the Farm Labor Bureau, Shiela Stevens owner of She's & the Knife & Fork and Mark Matusek from Electro Alliance.
- D. **Committee Updates:**
1. **Executive Committee:**
    - a) Discussion to continue on the development of the WIB goals and sub-committees per the survey results; Attached is a copy of the on-line survey results.
    - b) The slate of officers for program year 2011/2012 will be presented. *Action is required.*
  2. **Planning Committee: Local Plan Modification PY 2011-2012:** The Plan Modification was completed and mailed out before the June 30, 2011 deadline. **Action is required** by the Full WIB, and then to be forwarded to Board of Supervisor's for final approval on July 26, 2011.

COMMUNITY ACTION BOARD & WORKFORCE INVESTMENT BOARD  
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The County CSWD is an equal opportunity employer/program

EQUAL HOUSING  
OPPORTUNITY

The County CSWD is an equal opportunity employer/program. - The County of San Benito complies with the Americans with Disabilities Act (ADA) by assuring that auxiliary aids for services are available upon request to persons with disabilities. Persons with hearing disabilities can call the TDD/TTY phone (831) 637-3265. Persons requiring any special needs for access to should call the CSWD office at 831-637-9293 at least five business days before the needed date to arrange for the special accommodations.

3. **Youth Employment Program (YEP) Council:** Committee members and staff will provide an update on the YEP Council Retreat scheduled for July 11, 2011.
- E. **Workforce Collaborative of California's Central Coast (WCCCC) MOU:** The intent of the WCCCC MOU is to pursue opportunities that ensure effective and efficient delivery of employment and training services to the six county region. **Action is required.**
- F. **August, 2011 Meeting:** In prior years, board members have requested the cancellation of the August meeting. **Action is required** to cancel the August 2011 meeting. The Executive Committee approved the cancellation of the August, 2011 meeting.
- G. **Fiscal and Procurement Monitoring Visit:** Staff will provide an update on the Compliance Review Division which conducted a yearly fiscal and procurement monitoring visit the week of June 20-24, 2011.
- H. **ARRA Fiscal & Procurement Program Review PY 2009-2010:** Attached is the Final Fiscal & Procurement Monitoring Response submitted to the State Compliance Review Division (CRD) for your information.
- I. **2011 CWA Meeting of the Minds Conference:** Staff requests participation of a WIB member along with Deputy Director to attend this year's conference on September 6-8, 2011 in Monterey, CA.
- J. **SB 776:** Staff will provide an update. Attached is information on the bill.
- K. **WIA Formula Allocations:** Staff will provide an update on the WIA Formula Allocations for PY 2011-12.
- L. **WorkKeys:** Staff will provide an update on the status of the additional contract with ACT Inc. to provide the WorkKeys<sup>®</sup> Internet-Based Assessment System.
- M. **Grant Applications:** Staff will provide updates on:
  1. **National Emergency Grant (NEG):** The US Department of Labor (DOL) has recently announced the NEG application being awarded to the South Bay Workforce Investment Consortium for \$45 million. As a member of this consortium, SBC's share of \$448,000 will be used to provide training and placement services to dislocated workers in San Benito County.
  2. **Community Foundation Award:** Staff will provide an update on the \$16,500 funds from the Community Foundation to provide a small summer youth program.
  3. **CA New Start Funding:** The State did not approve our request to assist parolees with training and placement services. Attached is a letter from CWIB.

### **III Additional Information:**

- A. **Water Industry Grant:** Gavilan College is conducting the Gav H2O Water Industry Train-the-Trainer course starting on August 20, 2011. See attached flyer.
- B. **Energy Upgrade CA Contractor Training:** Ecology Action is conducting a training for Contractors to become certified in the Green Building Industry. See attached flyer.
- C. **Unemployment Report:** The unemployment report for May is enclosed.
- D. **One-Stop Newsletter:** To be distributed at the meeting.

### **IV Adjournment:**

**Next full WIB meeting will be held on October 11, 2011 at 3:00 p.m.**