



SAN BENITO COUNTY

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COMMUNITY SERVICES & WORKFORCE DEVELOPMENT

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San Benito County Workforce Investment Board (WIB)

June 14 2011 @ 3:00 p.m.

1111 San Felipe Road, Ste 108, Hollister, CA 95023

Executive Committee

MINUTES

draft

Present: Kendra Bobsin, Yuko Duckworth, Katherine Hough, Dave Wright

Absent: **Excused:** Carrie Fosdick, Nancy Martin, Gary McIntire

Staff: Andi Anderson, Enrique Arreola, Sylvia Jacquez, Sylvia Gamboa

Guests: Jess Bosquez, Anthony Evans

Co-Chair, Kathy Hough called the meeting to order at 3:05 P.M.

I. **Public Comment Period:** Introductions were made by everyone present.

II. **Agenda Items:**

A. **Roll Call:** Roll was taken to determine excused absences for attendance requirements. Individuals who called in were excused by the co-chair.

B. **Approval of Minutes:** The minutes of the May 10, 2011 Executive Committee are enclosed for board review and approval. *M/S/C Kendra Bobsin/Yuko Duckworth.*

C. **WIB Membership:**

1. **Applications received:** Will be considered for appointment to the WIB to fill the mandated public and private sector positions.

2. **Youth Employment Program (YEP) Council:**

a. An application was received at the May 17, 2011 Youth Employment Program (YEP) from Elvia Gonzalez-Lozano, via Hollister Youth Alliance. YEP Council members approved the application for submission to the WIB for ratification and submission to the Board of Supervisors (BOS) for final appointment to the YEP Council.

b. An application was received at the May 17, 2011 Youth Employment Program (YEP) from Julian Toro Solis, via Hollister Youth Alliance. YEP Council members approved the application for submission to the WIB for ratification and submission to the BOS for final appointment to the YEP Council. After discussion the Executive Committee ratified the YEP Council's decision to accept the applications of Elvia Gonzalez-Lozano and Julian Toro Solis which will be forwarded to the BOS for final appointment to the YEP Council. *M/S/C David Wright/Kendra Bobsin.*

* Motion/Second/Concur

COMMUNITY ACTION BOARD & WORKFORCE INVESTMENT BOARD
SERVING SAN BENITO COUNTY SINCE 1978



The County CSWD is an equal opportunity employer/program

EQUAL HOUSING
OPPORTUNITY

The County CSWD is an equal opportunity employer/program. - The County of San Benito complies with the Americans with Disabilities Act (ADA) by assuring that auxiliary aids for services are available upon request to persons with disabilities. Persons with hearing disabilities can call the TDD/TTY phone (831) 637-3265. Persons requiring any special needs for access to should call the CSWD office at 831-637-9293 at least five business days before the needed date to arrange for the special accommodations.

3. **Re-Appointment:** The term of Board member Soila Rojas from the Private Sector is due to expire on 7/31/11. Ms. Rojas has decided to renew her membership for another three-year term. After discussion the Executive Committee approved the reappointment of Soila Rojas and directed staff to forward her information to the BOS for reappointment to the full WIB. *M/S/C Kendra Bobsin David Wright.*
4. **Current vacancies:** Private Sector= 4. Please forward any possible candidates to CSWD staff.
5. **Committee Updates:**
 - a. **Executive Committee:** Discussion was to continue on the development of sub-committees per the survey results; however, only 13 surveys were completed. Board members were encouraged to complete the survey that was e-mailed if they have not already done so as the board is unable to move forward without board input. Will report next month on direction.
 - b. **Planning Committee: Local Plan Modification PY 2011-2012:** Enrique Arreola provided an update on the 2011-2012 Local Plan Modification which is to be presented to the WIB at the July meeting for action, and then forwarded to BOS for final review before submission to the State. A draft plan will be included in the July agenda packet. A 30-day public hearing comment was held for feedback.
- D. **SB 776:** *(SB 776), as amended June 15, 2011, mandates that 40% of Workforce Investment Act Title 1 funding be spent on training. While California's workforce investment system strongly supports the development of a highly skilled and technical workforce, and making critical investments in training programs, mandating a statewide training threshold on a locally driven system could cause One-Stop Career Centers to close and eliminate employment services and programs that put unemployed Californians into jobs.*

This bill was not received well because it takes away from the local authority to best utilized funds for the community. CA WIB has strongly advocated negotiating with different WIBs to reallocate the % of funds per area. Bill did pass and staff is waiting for direction from the State before moving forward. Local WIBs and staff do not agree with the passing of this bill and anyone inquiring about this bill should be referred to the LWIB. San Benito County allocates 70% to training. There is a perception that the funds are not being utilized properly. Explained the reporting process and how the figures were calculated to determine services. Staff will continue to provide updates.

- E. **WIA Formula Allocations:** The WIA Formula Allocations for PY 2011-12 are enclosed for your information. CSWD received a little over 10% funding reduction. =\$80,000 less in funding and as a result had to layoff one staff person.
- F. **Grant Applications:** Staff provided an update.

New Start: Enrique Arreola provided an update on the funding to assist parolees with employment job search & training and stated that 1yr ago CSWD received a very small allocation of approximately \$9,000 in November. 4-5 months ago the funds were rescinded because they weren't utilized. The reason the funds were not utilized was because staff was waiting for direction from the grantor. There were several parolees in the process of eligibility who had to be informed that there were no funds. Two months ago CSWD received notice that \$100,000 was available but then received notice that SBC does not qualify due to lack of parolees in SBC.

 1. **National Emergency Grant:** Enrique Arreola provided an update on the grant for \$400,000 to provide training to dislocated workers in San Benito County. Enrique Arreola checks in weekly and the funds still have not been released.

2. **Certification Training Courses**. Sylvia Gamboa gave an update on providing training for certification courses per the discussion at last month's meeting. Sylvia reported on the statewide Employment Training Provider (ETP) list and how agencies need to apply to have their name placed on that list. Once completed, the application is forwarded to the local WIB and then forwarded to Sacramento for approval. Sylvia Gamboa has access to the applications and can assist with questions for enrolling certification of special training, i.e., fork lift operator. Currently there are 10-15 providers on the local ETP list.
 3. **Community Foundation Award**: CSWD received \$16,500 from the Community Foundation to provide a small summer youth program. Staff has begun recruitment and conducting eligibility. The Summer Youth Work Experience program will begin July 5, and run through July 30. Youth will be paid \$8/hour. Hoping to serve 13-15 youth. Funds must be expended by December 30, 2011.
- G. **Strategic Planning Retreat Survey**: Results of the Strategic Planning Retreat Survey will be discussed. Discussed previously.
- H. **Youth Employment Program (YEP) Council**: The YEP Council will be conducting a retreat on July 11, 2011 from 9am-1pm at the Community Foundation to discuss, review and address the plan for next year. Staff is working on obtaining a facilitator who has experience on youth programs. Staff is working with the Youth Employment Network to provide a free facilitator.
- I. **WorkKeys**: The program has been purchased Staff received another contract that they were not expecting and it has been forwarded to County Counsel to address concerns in order to finalize the contract and move forward.
- J. **Expo & Job Fair**: Expo/Job Fair was held on May 12, 2011 at the Vets Building. Sylvia Jacquez reported that 54 agencies/vendors who participated. 23 employers for the job fair. Staff has contacted employers to see if they have made any connections as a result of the fair. There was a low turnout this year; however, so far 18 individuals have been interviewed and 7 hired. Sylvia stated that many employers were not hiring so they were there basically to get their name out and will hold applications for future vacancies. Negative feedback from employers was received due to the tent being set up late which affected their ability to set up on time and get things ready. Staff will take this into consideration in planning for next years event.

III. **Additional Information**:

- A. **Water Industry Grant**: Gavilan College received the grant and the curriculum should be in place this fall. Training is being conducted on a regional basis and Gavilan College is looking to bring clean energy classes to Hollister.
- B. **Unemployment Report**: The unemployment report for April was enclosed.
- C. **Fiscal and Procurement Monitoring Visit: Info Only**: Compliance Review Division is scheduled to conduct a yearly fiscal and procurement monitoring visit the week of June 20-24, 2011.
- D. **Letter from EDD**: Letter of gratitude from EDD was included in agenda packet.
- E. **One-Stop**: Kathy Hough stated that the One-Stop is very friendly and welcoming compared to other One-Stop's she has visited.

Adjournment: *M/S/C Kendra Bobsin/David Wright 3:43 P.M.*

Next full WIB meeting will be held on July 12, 2011 at 3:00 p.m.