



SAN BENITO COUNTY

KATHRYN FLORES
DIRECTOR

Health & Human Services Agency

COMMUNITY SERVICES & WORKFORCE DEVELOPMENT

1111 SAN FELIPE ROAD, SUITE 108 • HOLLISTER, CA 95023

(831) 637-9293 • FAX (831) 637-0996

San Benito County Workforce Investment Board (WIB)

June 14 2011 @ 3:00 p.m.

1111 San Felipe Road, Ste 108, Hollister, CA 95023

Executive Committee

AGENDA

Executive Committee Members

Nancy Martin, Chair

Katherine Hough, Vice-Chair

Kendra Bobsin, Treasurer

Yuko Duckworth

Carrie Fosdick, Secretary

Dave Wright

Gary McIntire

Call to Order:

- I. **Public Comment Period:** Guests may introduce themselves and request to comment on any non-agenda items. Time is limited to five minutes per guest unless the board determines that more time is needed.
- II. **Agenda Items:**
 - A. **Roll Call:** Roll will be taken to determine excused absences for attendance requirements.
 - B. **Approval of Minutes:** The minutes of the May 10, 2011 Executive Committee are enclosed for board review and approval. *Action is required.*
 - C. **WIB Membership:**
 1. **Applications received:** Will be considered for appointment to the WIB to fill the mandated public and private sector positions. *Action is required.*
 2. **Youth Employment Program (YEP) Council:**
 - a. An application was received at the May 17, 2011 Youth Employment Program (YEP) from Elvia Gonzalez-Lozano, via Hollister Youth Alliance. YEP Council members approved the application for submission to the WIB for ratification and submission to the Board of Supervisors for final appointment to the YEP Council. *Action is required.*
 - b. An application was received at the May 17, 2011 Youth Employment Program (YEP) from Julian Toro Solis, via Hollister Youth Alliance. YEP Council members approved the application for submission to the WIB for ratification and submission to the Board of Supervisors for final appointment to the YEP Council. *Action is required.*

* Motion/Second/Concur

COMMUNITY ACTION BOARD & WORKFORCE INVESTMENT BOARD
SERVING SAN BENITO COUNTY SINCE 1978



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The County CSWD is an equal opportunity employer/program. - The County of San Benito complies with the Americans with Disabilities Act (ADA) by assuring that auxiliary aids for services are available upon request to persons with disabilities. Persons with hearing disabilities can call the TDD/TTY phone (831) 637-3265. Persons requiring any special needs for access to should call the CSWD office at 831-637-9293 at least five business days before the needed date to arrange for the special accommodations.

3. **Re-Appointment:** The term of Board member Soila Rojas from the Private Sector is due to expire on 7/31/11. Ms. Rojas has decided to renew her membership for another three-year term. **Action is required.**
 4. **Current vacancies:** Private Sector= 4
 5. **Committee Updates:**
 6. **Executive Committee:** Continue discussion on the development of sub-committees per the survey results.
 7. **Planning Committee: Local Plan Modification PY 2011-2012:** Staff will provide an update on the 2011-2012 Local Plan Modification.
- D. **SB 776:** Staff will provide an update.
- E. **WIA Formula Allocations:** The WIA Formula Allocations for PY 2011-12 are enclosed for your information.
- F. **Grant Applications:** Staff provided an update.
1. **New Start:** Staff will provide an update on the funding to assist parolees with employment job search & training.
 2. **National Emergency Grant:** Staff will provide an update on the grant for to provide training to dislocated workers in San Benito County.
 3. **Certification Training Courses.** Staff will provide an update on providing training for certification courses per the discussion at last month's meeting.
 4. **Community Foundation Award:** Staff will provide an update. On the \$16,500 from the Community Foundation to provide a small summer youth program.
- G. **Strategic Planning Retreat Survey:** Results of the Strategic Planning Retreat Survey will be discussed.
- H. **Youth Employment Program Council:** Staff and board members will provide an update.
- I. **WorkKeys:** Staff will provide an update.
- J. **Expo & Job Fair:** Expo/Job Fair was held on May 12, 2011 at the Vets Building. Staff will provide an update on the event.
- III. **Additional Information:**
- A. **Water Industry Grant:** Gavilan College received the grant and the curriculum should be in place this fall. Training is being conducted on a regional basis and Gavilan College is looking to bring clean energy classes to Hollister.
 - B. **Unemployment Report:** The unemployment report for April is enclosed.
 - C. **Fiscal and Procurement Monitoring Visit: Info Only:** Compliance Review Division is scheduled to conduct a yearly fiscal and procurement monitoring visit the week of June 20-24, 2011.
 - D. **Letter from EDD:** Letter of gratitude from EDD is included in agenda packet.
- IV. **Adjournment:**
- Next full WIB meeting will be held on July 12, 2011 at 3:00 p.m.**

REMINDER: An orientation for new and existing WIB Members is scheduled on June 14, 2011 at 4:00 P.M. Please by confirming at (831)637-9293