



SAN BENITO COUNTY

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San Benito County Workforce Investment Board (WIB)

April 12, 2011 @ 3:00 p.m.

1111 San Felipe Road, Ste 108, Hollister, CA 95023

Full WIB

MINUTES

Present: Kristi Alarid, Jess Bosquez, Yuko Duckworth, Anthony Evans, Kathy Flores, Carrie Fosdick, Mimi Laurent, Nancy Martin, Gary McIntire, Jerry Muenzer, David Wright

Absent: **EXCUSED:** Alex Arias, Kendra Bobsin, Sherrean Carr, Todd Farr, Connie Herndon, Kathy Hough, Soila Rojas, Sylvia Sanchez, Steven Tuma, Brenda Weatherly

UNEXCUSED: Esequiel Arrizon, Warren Barry, Angie Trujillo

Staff: Andi Anderson, Enrique Arreola, Sylvia Jacquez

Guests: Joshua Disney, Irene Cowell, Terry Newman, Janice Shriver

Chair, Nancy Martin, called the meeting to order at 3:01 P.M.

I. **Public Comment Period:** Introductions were made by everyone present.

A. **Irene Cowell:** Shared how she learned about the One-Stop and how she and her husband were able to utilize the services at the One-Stop. She has a learning disability and has struggled with obtaining a position where she could earn more than minimum wage. In researching training possibilities she decided on massage therapy and has now been working for 6 months at Michelle's Studio as a full body massage therapist. Staff was very helpful and she distributed business cards. Irene stated it was easy for her to find a job afterwards because she already had a connection at the studio.

B. **Josh Disney:** Was going to school in San Diego, returned to Hollister and was having difficulty finding work. He stated he completed approximately 42 applications. His grandfather told him about the one-Stop and he was introduced to David Montes. After his departure Sonya Espinola took on his case. One-Stop has a pulse on the heartbeat of the community and job availability. One-Stop was welcoming, and when feeling out the program; he found that it wasn't a one size fits all, but a tailored program to his specific needs. Once he completed the program, he was hired on the by the IT department within a month.

C. **Terry Newman:** stated she is a training provider for the one Stop and stated that our staff is a pleasure to work with.

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II. **Agenda Items:**

- A. **Roll Call:** Roll was taken to determine excused absences for attendance requirements. Individuals who called in were excused by the chair.
- B. **Approval of Minutes:**
1. The minutes of the January 11, 2011 full WIB meeting are enclosed for review and approval. *Due to the lack of a quorum, this item was ajenized to the next full WIB meeting.*
 2. The minutes of the February 8, 2011 Executive Committee meeting were enclosed for board information.
- C. **WIB Membership:** No applications were received to be considered for appointment to the WIB to fill the mandated public and private sector positions.
1. **Recruitment Efforts:** Staff has been working to identify members from the private sector. Any specific leads on possible members should be forwarded to staff. Carrie Fosdick asked for something that she can present to potential members in the form of a summary with bullet points. Staff will e-mailed info to board members. Information can all be accessed on the One-Stop Career Center website at www.sbcjobs.org. An announcement will also be made at the next GEAC meeting.
 2. **Current vacancies:**
 - a. Private Sector= 4
- D. **2010-11 WIA/ARRA Final Monitoring Report:** The WIA/ARRA Program final monitoring report was attached for your information. There were no findings. Enrique Arreola thanked staff for their support and hard work.
- E. **Committee Updates:**
1. **Planning Committee:**
 - a. **Grant Applications:** Staff has not received an update on the NEG application for \$450,000 to train individuals who were laid off. Once it is received staff will update the board.
 - b. **Strategic Planning Retreat:** Continued discussion on the need of a survey in order for WIB members to prioritize goals for the upcoming year.
 2. **Audit/Evaluation Committee:** Committee members will identify a day and time to meet to discuss priorities for this year. Andi will contact the committee chairs to coordinate meetings.
 3. **Bylaws Committee:** Nancy Martin will convene a meeting to review the WIB Bylaws and make the necessary recommendations.
 4. **Executive Committee:** Further discussion on the development of sub-committees. Suggested were: Outreach and Membership, Green Jobs, Agriculture, and Allied Health Committees.
 5. **Youth Council:** No report provided.
- F. **Workforce Collaborative of California's Central Coast (WCCCC) MOU:** Enclosed was the MOU for your full WIB review. Enrique explained the collaborative and stated that San Benito County was originally invited to join but only as an informal partner and has since been invited to join the WCCCC as a way to

garner more funding for San Benito. The draft MOU has been sent to County Counsel for review. Once things progress this item will be brought back to the board to move forward.

- G. **Training & Employment Notice:** Enclosed in the agenda packet was information on the Advanced Allotments Planning for the WIA, Wagner-Peyser Act Employment Service programs and Workforce Information Grants to States.
- H. **Energy Efficiency Management Program Training (West Valley College):** No discussion at this time.
- I. **WorkKeys:** Enclosed in the agenda packet was a copy of the agreement with Central Coast Career Readiness Consortium (CCCRC). Training will be scheduled and once a date is established, partners will be informed. Training is approximately 4 hours and will include One-Stop Career Center Staff, EDD Staff, and Partners. Staff will check to see if there is employer specific training.
- J. **One-Stop 10-Yr Celebration & Employer Recognition:** Enclosed in the agenda packet was a copy of the newspaper article regarding the One-Stop Career Center events. Kristi Alarid felt it was great, very welcoming, with nice tour of the one-Stop, breakfast was very good. Businesses who received recognition were: Community Food Bank, Hollister Youth Alliance, YMCA, all employers involved in the program received a certificate of participation.

III. **Additional Information:**

- A. **Expo & Job Fair:** Nancy Martin reported that the Presenting Sponsor is Santa Barbara Bank, (formerly San Benito Bank), West Marine and Infinity Staffing. Working with the Electric Vehicle Alliance and they will have an array of vehicles & motorcycles. One-Stop Career Center staff is working on a Job Tent. HOPE Services will recycle for the day. Mixer and various restaurants will also be there.
- B. **Unemployment Report:** Report for January, 2011 was included in agenda packet. Janice Schriver reported on the latest stats and data that can be found at: www.census.gov Janice explained how the numbers are derived to create the unemployment numbers. www.labormarketinfo.edd.gov
- C. **Grants Update Report:** Was distributed during the meeting.
- D. **One-Stop Career Center Newsletter:** Will come out by next week.
- E. **Water Industry Grant:** Gavilan College received the grant and the curriculum should be in place this fall. Classes should be available next spring. Training is being conducted on a regional basis.
- F. **Family Services (NCOA):** Jess Bosquez discussed the program and how they work with seniors to find employment. Looking for specific areas of training. Now targeting health care, property management, computer repair. Working on setting up something in Hollister, and San Jose for different training.
- G. **CDBG Funds:** Enrique Arreola explained the various funds for transportation, rent, utility, vehicle repair, child care.

IV. **Adjournment:** the meeting adjourned at 3:50 P.M.

Next Full WIB meeting will be held on July 12, 2011 at 3:00 p.m.