



# SAN BENITO COUNTY

KATHRYN FLORES  
DIRECTOR

Health & Human Services Agency

COMMUNITY SERVICES & WORKFORCE DEVELOPMENT

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(831) 637-9293 • FAX (831) 637-0996

## San Benito County Workforce Investment Board (WIB)

April 12, 2011 @ 3:00 p.m.

1111 San Felipe Road, Ste 108, Hollister, CA 95023

### Full WIB

### AGENDA

- I. **Public Comment Period:** Guests may introduce themselves and request to comment on any non-agenda items. Time is limited to five minutes per guest unless the board determines that more time is needed.
- II. **Agenda Items:**
  - A. **Roll Call:** Roll will be taken to determine excused absences for attendance requirements.
  - B. **Approval of Minutes:**
    1. The minutes of the January 11, 2011 full WIB meeting are enclosed for review and approval. *Action is required.*
    2. The minutes of the February 8, 2011 and the March 8, 2011 Executive Committee meeting are enclosed for board information.
  - C. **WIB Membership:**
    1. **Applications received:** Will be considered for appointment to the WIB to fill the mandated public and private sector positions. *Action is required.*
    2. **Recruitment Efforts:** Board members and staff will provide an update.
    3. **Current vacancies:**
      - a. Private Sector= 4
  - D. **2010-11 WIA / ARRA Final Monitoring Report:** The WIA / ARRA Program final monitoring report is attached for your information.
  - E. **Committee Updates:**
    1. **Planning Committee:**
      - a. **Grant Applications:** Staff will provide an update on the NEG application for \$450,000 to train individuals who were laid off.
      - b. **Strategic Planning Retreat:** Continue discussion on the need of a survey in order for WIB members to prioritize goals for the upcoming year.
    2. **Audit/Evaluation Committee:** Committee members will identify a day and time to meet to discuss priorities for this year. Andi will contact the committee chairs to coordinate meetings.

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3. **Bylaws Committee:** Nancy Martin will convene a meeting to review the WIB Bylaws and make the necessary recommendations.
  4. **Executive Committee:** Further discussion on the development of sub-committees. Suggested were: Outreach and Membership, Green Jobs, Agriculture, and Allied Health Committees.
  5. **Youth Council:** Staff and council members will give an update.
  - F. **Workforce Collaborative of California's Central Coast (WCCCC) MOU:** Staff will provide an update. Enclosed you will find the MOU for your review.
  - G. **Training & Employment Notice:** Enclosed you will find information on the Advanced Allotments Planning for the WIA, Wagner-Peyser Act Employment Service programs and Workforce Information Grants to States.
  - H. **Energy Efficiency Management Program Training (West Valley College):** Staff will provide an update.
  - I. **WorkKeys:** Staff will provide an update. Enclosed you will find a copy of the agreement with Central Coast Career Readiness Consortium (CCCRC).
  - J. **One-Stop 10-Yr Celebration & Employer Recognition:** Staff will provide an update. Enclosed you will find a copy of the newspaper article regarding the One-Stop Career Center events.
- III. **Additional Information:** Any non-agenda items may be discussed at this time.
- A. **Expo & Job Fair:** Nancy and staff will provide an update.
  - B. **Unemployment Report:** Report for January, 2011 is included in agenda packet.
  - C. **Grants Update Report:** Will be distributed during the meeting.
  - D. **One-Stop Career Center Newsletter:** Will be distributed during the meeting.
- IV. **Adjournment:**

**Next Full WIB meeting will be held on July 12, 2011 at 3:00 p.m.**

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