



# SAN BENITO COUNTY

KATHRYN FLORES  
DIRECTOR

Health & Human Services Agency

COMMUNITY SERVICES & WORKFORCE DEVELOPMENT

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(831) 637-9293 • FAX (831) 637-0996

## San Benito County Workforce Investment Board (WIB)

January 11, 2011 @ 3:00 p.m.

1111 San Felipe Road, Ste 108, Hollister, CA 95023

### Full WIB

### AGENDA

- I. **Public Comment Period:** Guests may introduce themselves and request to comment on any non-agenda items. Time is limited to five minutes per guest unless the board determines that more time is needed.
- II. **Agenda Items:**
  - A. **Roll Call:** Roll will be taken to determine excused absences for attendance requirements.
  - B. **Guest Presenter:** Xavier Venga from Work2future will present on EconoVue Software System.
  - C. **Approval of Minutes:** The minutes of the October 12, 2010 full WIB meeting are enclosed for review and approval. *Action is required.*
  - D. **WIB Membership:**
    1. **Applications received:** Will be considered for appointment to the WIB to fill the mandated public and private sector positions. *Action is required.*
    2. **Information Only:** Member packets have been sent to the following: Neil Struthers (He will forward for labor positions), Ysidro Gallardo (Hazel Hawkins Hospital HR director), Kathy Bisbee (CMAP), and Mike Sanchez. Staff will follow up.
    3. **Current vacancies:**
      - a. Private Sector= 2
      - b. Public Sector= 1 (Labor Organization)
  - E. **WIB Roster & Committees:** The WIB roster has been updated and a copy is included. A slate of committees will be presented for full WIB approval. *Action is required.*
  - F. **Planning Committee:** There is a need for the Committee to meet to review the following:
    1. Workforce Development Directive regarding the upcoming Local Plan modification.
    2. Discuss the next steps to the WIB Retreat.
    3. Discuss whether to pursue the CalGrip proposal that is due early next month.

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- G. **WIB Strategic Planning Retreat:** Board members will provide an update on the WIB retreat and discuss the next steps. The Retreat notes were included in the agenda packet. The full WIB will need to prioritize goals, identify strategies and discuss their action plan to move forward.
- H. **Program Budget Update:** Please work with Nora to see if fiscal has prepared the budget. If so, please work with her to get it complete and attach to the packet
- I. **WorkKeys:** The WorkKeys contract has been forwarded to County Counsel and County Administrative Office for final approval.
- J. **Energy Efficiency Management Program Training (West Valley College):** Staff will provide an update.
- K. **One-Stop 10-Yr Celebration:** Staff will provide an update.
- L. **Expo & Job Fair:** The Expo & Job Fair is scheduled for May 12, 2011. Those interested in being on the planning committee please contact Nancy Martin at 831-636-1882. Meetings are held at 9am on the second Tuesday of the month Hollister Council Chamber.
- III. **Additional Information:** Any non-agenda items may be discussed at this time.
- A. **Unemployment Report:** Report for November 2010 is included in agenda packet.
- B. **One-Stop Career Center Newsletter:**
- IV. **Adjournment:**
- Next Full WIB meeting will be held on April 12, 2011 at 3:00 p.m.**

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