



SAN BENITO COUNTY

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COMMUNITY SERVICES & WORKFORCE DEVELOPMENT

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San Benito County Workforce Investment Board (WIB)

October 12, 2010, 3:00 p.m.

1111 San Felipe Road, Ste 108, Hollister, CA 95023

FULL WIB

AGENDA

Call to Order:

- I. **Public Comment Period:** Guests may introduce themselves and request to comment on any non-agenda items. Time is limited to five minutes per guest unless the board determines that more time is needed.
- II. **Agenda Items:**
 - A. **WIB Roster & Committees:** Nancy Martin will assign committees. *Action is required.*
 - B. **Roll Call:** Roll will be taken to determine excused absences for attendance requirements.
 - C. **Approval of Minutes:**
 1. The minutes of the July 13, 2010 full WIB minutes are enclosed for board review and approval. *Action is required.*
 2. The minutes of the September 14, 2010 Executive Committee meeting are enclosed for board information.
 - D. **WIB Membership:** Any applications received will be considered for appointment to the WIB to fill the mandated public and private sector positions. *Action is required*
 1. Ruben Garcia, EDD Manager recently retired. He has recommended Yuko Duckworth as his replacement. Yuko Duckworth's application is included in the agenda packet for board review and approval. *Action is required*
 2. The term of Board member David Wright from the Private Sector expired on 8/31/10. Mr. Wright has decided to renew his membership for another three-year term. *Action is required.*
 3. The term of Board member Todd Farr from the Public Sector expired on 9/24/10. Mr. Farr has decided to renew his membership for another three-year term. *Action is required.*
 4. The term of Board member Kristi Alarid from the Public Sector is due to expire

COMMUNITY ACTION BOARD & WORKFORCE INVESTMENT BOARD
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on 11/26/10. Ms. Alarid has decided to renew her membership for another three-year term. *Action is required.*

5. Any applications received will be considered for appointment to the WIB to fill the mandated public and private sector positions. *Action is required.*
6. Staff will report on all current vacancies.
- E. **WIB Strategic Planning Retreat:** Staff recommends the approval of \$3,500 for facilitation of a one day WIB Retreat the week of November 15 – 19, 2010 through California Workforce Association (CWA). *Action is required.*
- F. **Partner Request:** Staff will provide a draft MOU with the Library for the proposal submitted to provide equipment and resources related to workforce services at the library.
- G. **WorkKeys:** Staff will provide an update.
- H. **Energy Efficiency Management Program Training:** Staff will provide an update on this program to be available to the community.
- I. **Rapid Response Employer Roundtable:** Staff will provide an update and the results of the surveys.
- J. **WIB Committee Updates:** Committee members will provide an update.
 1. **Planning Committee:**
 2. **Bylaws Committee:**
 3. **Audit Evaluation Committee:**
- K. **The American Recovery and Reinvestment Act of 2009 (ARRA):** Staff will provide an update.
 1. **Adult Services:**
 2. **Dislocated Worker Services:**
 3. **Rapid Response (RR):**
 4. **Elevate America Program (Microsoft Certification):**
 5. **Temporary Assistance for Needy Families/Emergency Contingency Fund (TANF/EFC) Summer Youth Program and Subsidized Employment:**
- L. **Additional Information:**
 1. **Unemployment Report:** Report for August 2010 is included in agenda packet.
 2. **One-Stop Career Center Newsletter:** Attached is the One-Stop Career Center Newsletter for October 2010.
 3. **San Benito County Profile:** Will be distributed during the meeting.
- M. **Adjournment:**

Next full WIB Meeting, January 11, 2011 at 3:00 p.m.