



# SAN BENITO COUNTY

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## Health & Human Services Agency

### COMMUNITY SERVICES & WORKFORCE DEVELOPMENT

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## San Benito County Workforce Investment Board (WIB)

September 14, 2010, 3:00 p.m.

### Executive Committee

#### AGENDA

#### Private Sector:

Nancy Martin, Interim- Chair

Katherine Hough, Vice-Chair

Carrie Fosdick, Secretary

#### Other:

Ruben Garcia

Kendra Bobsin, Treasurer

- I. **Public Comment Period:** Guests may introduce themselves and request to comment on any non-agenda items. Time is limited to five minutes per guest unless the board determines that more time is needed.
- II. **Agenda Items:**
  - A. **Roll Call:** Roll will be taken to determine excused absences for attendance requirements.
  - B. **Approval of Minutes:**
    1. The May 11, 2010 and June 8, 2010 Ex Committee meeting minutes are enclosed for review and approval.
    2. The draft minutes of the July 13, 2010 full WIB minutes are enclosed for board information and will be ratified at the full WIB meeting on October 12, 2010.
  - C. **WIB Membership:**
    1. The term of public sector member Stan Rose expired on July 24, 2010, and he has submitted his resignation and will no longer be able to continue serving on the board. A vacancy has been posted.
    2. The term of private sector member, Mike Walters has expired. He will not continue to serve the board. A vacancy was posted. Mike Walters is interested in continuing his Youth Council Board membership. Staff will verify if that is possible and report at the meeting.
    3. Maria Fehl, private sector member is no longer able to serve on the board. She has submitted a letter of resignation. A vacancy has been posted.
    4. With the recent vacancies, WIB must comply with 51% membership of private sector, 49% public sector and 10%-15% organized labor. Staff will report on all current vacancies.

COMMUNITY ACTION BOARD & WORKFORCE INVESTMENT BOARD  
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- D. **Partner Request:** Revisit the updated proposal submitted by the San Benito County Library to provide equipment and resources related to workforce services
- E. **WorkKeys:** Update on the purchase of the WorkKeys National Certificate program from the Central Coast Career Readiness Consortium (CCCRC).
- F. **Community Based Job Training Grant:** Staff will provide an update on the on two collaborative efforts, 1) Monterey Bay Consortium involving Community Colleges and. 3) the Bay Area Consortium lead by West Valley
- G. **Rapid Response Employer Roundtable:** Staff will provide an update on the roundtable held on August 31, 2010 with the focus on manufacturing.
- H. **WIB Roster & Committees:** Enclosed is the WIB Roster and the Committees for FY 2010-2011 for your information.
- I. **2010 CWA Meeting of the Minds Conference:** Scheduled from September 7 – 9, 2010 in Monterey. Enrique Arreola and Nancy Martin attended the conference and will provide an update at the next meeting.
- J. **State Monitoring:** The State’s Compliance Review Division conducted a Fiscal & Procurement monitoring during the week of August 16 – 23, 2010. Staff will provide a brief update on potential issues.
- K. **The American Recovery and Reinvestment Act of 2009 (ARRA):**
1. **Adult Services:** Staff will provide an update.
  2. **Dislocated Worker Services:** Staff will provide an update.
  3. **Rapid Response (RR):** Staff will provide an update.
  4. **Elevate America Program (Microsoft Certification):** Staff will provide an update.
  5. **Temporary Assistance for Needy Families/Emergency Contingency Fund (TANF/EFC) Summer Youth Program:** Staff will provide an update.
- L. **Additional Information:**
1. **Unemployment Report:** Report included in agenda packet.
  2. **Grant Update:** The grant update will be provided at the October Meeting.
  3. **One-Stop Career Center Newsletter:** Attached is the One-Stop Career Center Newsletter. Discussion will be held with board members in order for them to provide input on how we can make the newsletter have more impact.
  4. **San Benito County Profile:** To be distributed during the meeting.
  5. **Ethics Training:** One certificate remains outstanding. Andi Anderson has contacted the individual and requested they submit it immediately.
- M. **Adjournment:**

*Next full WIB Meeting, October 12, 2010 at 3:00 p.m.*