



SAN BENITO COUNTY

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Health & Human Services Agency

COMMUNITY SERVICES & WORKFORCE DEVELOPMENT

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**San Benito County
Workforce Investment Board (WIB)
July 13, 2010, 3:00 p.m.**

Full WIB

AGENDA

- I. **Public Comment Period:** Guests may introduce themselves and request to comment on any non-agenda items. Time is limited to five minutes per guest unless the board determines that more time is needed.
- II. **Agenda Items:**
 - A. **Roll Call:** Roll will be taken to determine excused absences for attendance requirements.
 - B. **Approval of Minutes:** The Executive Committee minutes for May 11, 2010 and June 8, 2010 are enclosed for board review and information. The Full WIB Minutes for April 13, 2010 are enclosed for board review and approval. Action is required.
 - C. **Youth Employment Program (YEP) Council:** The minutes of the January 19, 2010 and March 16, 2010 YEP Council meeting are enclosed for board review and information.
 - D. **San Benito Now Video Premier:** Staff will play the video for WIB members. This video, along with the One Stop Career Center "We Can Help" video can be viewed at www.sanbenitonow.com
 - E. **WIB Membership:**
 1. A copy of an application was received from Angela Trujillo for the vacancy of the Private Sector position, is included in the agenda packet. **Action is required.**
 2. The term of public sector member, Stan Rose is scheduled to expire on July 24, 2010, he has submitted his resignation and will no longer be able to continue serving on the board. A vacancy will be posted.
 3. The term of private sector member, Mike Walters has expired. At this time, he is not sure if he will be able to continue serving on the board. A vacancy will be posted.
 - F. **Youth Stipend Incentive Proposal:** Staff will present an incentive policy. The Youth Council approved the stipend at their May 26th meeting and the Executive Committee approved it at their June 8th meeting. **Action is required.**
 - G. **Partner Request:** Review staff recommendation on the proposal submitted by the San Benito County Library to provide workforce services. **Action is required.**
 - H. **WorkKeys:** Review staff recommendation on moving forward with the purchase of WorkKeys. **Action is required.**
 - I. **Committee Updates-Programs/Planning Committee:** Staff will provide an update.

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1. **Nomination Committee:** The Nomination Committee will present a slate of officers for the next year. *Action is required.*
- J. **One-Stop Center Open House:** Staff will provide an update on the event held July 7th. Enclosed you will find a copy of the press releases.
- K. **Green Job Corps Program:** Staff will provide an update.
- L. **Community Based Job Training Grant:** Summary sheets are enclosed for your review and staff will provide an update.
- M. **RR Marketing Materials:** Staff will provide an update on the video premiere that was held on June 29, 2010 and the marketing materials produced.
- N. **RR employer Roundtable:** Staff will provide an update.
- O. **The American Recovery and Reinvestment Act of 2009 (ARRA):** Staff will provide an update.
 1. **Adult Services:**
 2. **Dislocated Worker Services:**
 3. **Rapid Response (RR):**
 4. **Elevate America Program (Microsoft Certification)**
 5. **Temporary Assistance for Needy Families – Emergency Contingency Fund (TANF/ECF) Summer Youth Program:** Staff will provide an update.
 - A. TANF Summer Youth Employment Program
 - B. Subsidized Employment Program
 - C. Short Term Non-recurring Program
- P. **Additional Information:**
 1. **Unemployment Report:** The Unemployment Report for June is attached.
 2. **Grant Update:** Due to the end of the fiscal year, the report will be available at the next meeting.
 3. **One-Stop Career Center Newsletter:** The quarterly newsletter will be distributed at the meeting.
 4. **Ethics Training:** Several members have not submitted their Ethics Training Certificates. Please have those completed and submit to Andi Anderson. Reminder that members can be fined for not completing the Ethics Training.
- Q. **Adjournment:**

Next Full WIB Meeting: October 12, 2010 at 3:00 p.m. at 1111 San Felipe Road, Suite 207

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