



# SAN BENITO COUNTY

KATHRYN FLORES  
DIRECTOR

## Health & Human Services Agency

### COMMUNITY SERVICES & WORKFORCE DEVELOPMENT

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**San Benito County  
Workforce Investment Board (WIB)  
June 8, 2010, 3:00 p.m.**

Executive Committee

### AGENDA

#### *Executive Committee Members*

Esequiel Arrizon, Chair

Ruben Garcia

Katherine Hough, Vice-Chair

Carrie Fosdick, Secretary

Kendra Bobsin, Treasurer

Nancy Martin

VACANCY-Mary Damm

- I. **Public Comment Period:** Guests may introduce themselves and request to comment on any non-agenda items. Time is limited to five minutes per guest unless the board determines that more time is needed.
- II. **Agenda Items:**
  - A. **Roll Call:** Roll will be taken to determine excused absences for attendance requirements.
  - B. **Approval of Minutes:** The minutes of the March 9, 2010 and May 11, 2010 are enclosed in the agenda packet for board review and approval. **Action is required.**
  - C. **Youth Employment Program (YEP) Council:** The minutes of the January 19, 2010 and March 16, 2010 YEP Council meeting are enclosed for your review and information.
  - D. **WIB Membership:** Any applications received may be considered for appointment to the WIB to fill the mandated public and private sector positions. Current vacancies are for Organized Labor and a Private Sector member.
  - E. **Youth Stipend Incentive Proposal:** Staff will present the proposal to the board for ratification. The Youth Council approved the proposal at a special meeting on May, 26, 2010. **Action is required.**
  - F. **Partner Request:** Review and discuss the attached proposal submitted by the Library to provide workforce services.
  - G. **Work Keys:** Staff and board members will discuss the benefits of WorkKeys and seeks further direction from the board.

COMMUNITY ACTION BOARD & WORKFORCE INVESTMENT BOARD  
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The County CSWD is an equal opportunity employer/program

EQUAL HOUSING  
OPPORTUNITY

The County CSWD is an equal opportunity employer/program. - The County of San Benito complies with the Americans with Disabilities Act (ADA) by assuring that auxiliary aids for services are available upon request to persons with disabilities. Persons with hearing disabilities can call the TDD/TTY phone (831) 637-3265. Persons requiring any special needs for access to should call the CSWD office at 831-637-9293 at least five business days before the needed date to arrange for the special accommodations.

- H. **Committee Updates-Programs/Planning Committee:** Staff will provide an update.
1. **Nomination Committee:** Board members will discuss the formation of the Nomination Committee for next year's officers.
- I. **Strategic Retreat:** Staff is in the process of planning a WIB retreat for October or November as recommended at the last meeting.
- J. **RR Marketing Materials:** Staff will provide an update.
- K. **Elevate America Program:** Staff will provide an update.
- L. **The American Recovery and Reinvestment Act of 2009 (ARRA):** Staff will provide an update on.
1. **Adult Services:**
  2. **Dislocated Worker Services:**
  3. **Rapid Response (RR):**
  4. **Temporary Assistance for Needy Families – Emergency Contingency Fund (TANF/ECF) Summer Youth Program:**
- M. **Additional Information:**
1. **Unemployment Report:** The Unemployment Report for May is attached.
  2. **Grant Update:** The next quarterly report will be available at the July, 2010 meeting.
  3. **One-Stop Career Center Newsletter:** The next quarterly newsletter will be available at the July, 2010 meeting.
  4. **Ethics Training:** Several members have not submitted their Ethics Training Certificates. Please have those completed and submit to Andi Anderson. Reminder that members can be fined for not completing the Ethics Training.
  5. **Spotlight on Hollister:** Expo/Job Fair was held on May 13, 2010 at the Vets Building. Staff will provide an update on the event.
  6. **Community Action Board Survey:** Please take the survey online at: <http://www.zoomerang.com/Survey/WEB22AADBM5T9F>

*Next Full WIB Meeting:  
July 13, 2010 at 3:00 p.m.  
1111 San Felipe Road, Suite 207*