



SAN BENITO COUNTY

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COMMUNITY SERVICES & WORKFORCE DEVELOPMENT

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**San Benito County
Workforce Investment Board (WIB)
May 11, 2010, 3:00 p.m.**

Executive Committee

AGENDA

Executive Committee Members

Esequiel Arrizon, Chair

Katherine Hough, Vice-Chair

Kendra Bobsin, Treasurer

Ruben Garcia

Carrie Fosdick, Secretary

Nancy Martin

- I. **Public Comment Period:** Guests may introduce themselves and request to comment on any non-agenda items. Time is limited to five minutes per guest unless the board determines that more time is needed.
- II. **Agenda Items:**
 - A. **Roll Call:** Roll will be taken to determine excused absences for attendance requirements.
 - B. **Approval of Minutes:** Staff will report on their finding from County Counsel on approving the minutes as discussed at the previous meeting. The minutes of the March 9, 2010 and April 13, 2010 meeting are enclosed in the agenda packet for board review and approval upon word from County Counsel.
 - C. **Youth Employment Program (YEP) Council:** The minutes of the January 19, 2010 YEP Council meeting were enclosed for ratification. As with item B above, staff will report on direction from County Counsel before approving the minutes.
 - D. **WIB Membership:**
 1. Staff will report on the final word on the application from former Youth Participant, Chris Koroluk, for appointment to the YEP Council
 2. No applications were received to be considered for appointment to the WIB to fill the mandated public and private sector positions. Current vacancy is in Organized Labor and a Private Sector member.
 - E. **WIA Allocations FY 2010/2010:** Staff will provide an update.
 - F. **Partner Request:** Review and discuss the attached proposal submitted by the Library to provide workforce services.

COMMUNITY ACTION BOARD & WORKFORCE INVESTMENT BOARD
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EQUAL HOUSING
OPPORTUNITY

The County CSWD is an equal opportunity employer/program. - The County of San Benito complies with the Americans with Disabilities Act (ADA) by assuring that auxiliary aids for services are available upon request to persons with disabilities. Persons with hearing disabilities can call the TDD/TTY phone (831) 637-3265. Persons requiring any special needs for access to should call the CSWD office at 831-637-9293 at least five business days before the needed date to arrange for the special accommodations.

- G. **Energizing Workforce on Northern California Consortium:** Staff will provide an update on this collaboration effort.
- H. **Community Based Job Training (CBJTG) Consortium:** Staff will provide an update on this collaboration effort.
- I. **Committee Updates-Programs/Planning Committee:** Staff will provide an update.
- J. **Strategic Retreat:** Follow-up on the discussion of identifying potential dates for a WIB Strategic Retreat. Ruben Garcia will report on a possible facilitator. Discussed holding the retreat in October or November.
- K. **RR Marketing Materials:** Staff will provide an update.
- L. **Elevate America Program:** Staff will provide an update.
- M. **Work Keys:** Staff and board members will discuss the benefits of WorkKeys and seeks further direction from the board.
- N. **The American Recovery and Reinvestment Act of 2009 (ARRA):** Staff will provide an update.
 - 1. **Adult Services & Dislocated Worker Services:**
 - 2. **Rapid Response (RR):** Staff will provide an update on upcoming round tables.
- O. **Temporary Assistance for Needy Families – Emergency Contingency Fund (TANF/ECF) Summer Youth Program:** Staff will provide an update.
- P. **Grant Update:** The grant update will be distributed at the meeting.
- Q. **Additional Information:**
 - 1. **Statement of Economic Interest Form:** WIB members should have received the Form 700-Statement of Economic Interest for annual filing the due date of April 1st. Please submit the form if it has not been submitted. Andi Anderson will e-mail form to WIB members in the event they did not receive their copy.
 - 2. **Unemployment Report:** The Unemployment Report for March is attached.
 - 3. **One-Stop Career Center Newsletter:** The newsletter will be distributed at the meeting
 - 4. **Ethics Training:** Several members have not submitted their Ethics Training Certificates. Please have those completed and submit to Andi Anderson. Reminder that members can be fined for not completing the Ethics Training.
 - 5. **Spotlight on Hollister:** Expo/Job Fair scheduled for May 13, 2010 at the Vets Building. KSBW8 is now a sponsor and is working on promoting. Hoping to have Adobe or Google present. Website: www.sbcexpo.com.
 - 6. **Community Action Board Survey:** Please take the survey online at: <http://www.zoomerang.com/Survey/WEB22AADBM5T9F>

Next Executive Committee Meeting: June 8, 2010 at 3:00 p.m.