



# SAN BENITO COUNTY

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## Health & Human Services Agency

### COMMUNITY SERVICES & WORKFORCE DEVELOPMENT

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### San Benito County Workforce Investment Board (WIB)

March 9, 2010, 3:00 p.m.

#### Executive Committee

#### Minutes

- Present:** Jess Bosquez, Carrie Fosdick, Ruben Garcia, Kathy Hough, Nancy Martin, Steven Tuma
- Absent:** Esequiel Arrizon (Excused), Kendra Bobsin (Excused)
- Staff:** Andi Anderson, Enrique Arreola, Sylvia Jacquez, David Montes
- Guests:** Yuko Duckworth/EDD Hollister Site Manager

Secretary, Carrie Fosdick, called the meeting to order at 3:03 P.M.

- I. **Public Comment Period:** Introductions were made by everyone present. Ruben Garcia introduced the new EDD Hollister Site Manager, Yuko Duckworth and provided an overview of her qualifications.
- II. **Agenda Items:**
- A. **Roll Call:** Roll was taken to determine excused absences and individuals who called in were excused by the chair.
- B. **Approval of Minutes:** The minutes of the February 9, 2010 were approved as presented. *M/S/C Ruben Garcia /Kathy Hough*
- C. **Youth Employment Program (YEP) Council:** The next YEP Council meeting is scheduled for Tuesday, March 16, 2010 at 3:15 P.M. Enrique Arreola stated that at the previous meeting members discussed developing projects which involve youth, how can we serve youth exiting juvenile hall youth, YEP direction, and marketing the YEP Council by utilizing multi-media venues. Also discussed was the Youth Conference held in Long Beach.
- D. **Committee Updates:**
1. **Executive Committee:** Staff requested a board volunteer for this committee due to the resignation of Mary Damm, Vice-Chair (private sector). Kathy Hough volunteered to take the Vice-Chair position.

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2. **Programs/Planning Committee:** Request that the Planning Committee schedule a meeting to strategize and recommend WIB priorities and strategies for the 2010 LWIA plan modification. Staff will connect with the Planning Committee members to coordinate the meeting and report at the next WIB meeting.
  3. **Bylaws Committee:** Changes to the bylaws have been submitted to County Counsel and are pending approval. Staff will provide an update at the next full WIB meeting.
- E. WIB Membership:** No applications were received to be considered for appointment to the WIB to fill the mandated public and private sector positions.
- F. State Compliance Review Division (CRD):** The final monitoring report for PY 2008-2009 85% Program Review was not received when agenda was mailed and will be forwarded. Enrique Arreola stated that CRD just sent the report. Sylvia explained the findings and informed the board of the corrections that were made.
- G. The American Recovery and Reinvestment Act of 2009 (ARRA):** Staff will provide an update on:
1. **Adult Services:** Staff continues recruitment efforts and is working on placing 14 individuals in the Work Experience/One-the-Job Training (OJT). David Montes reported that TecNOVA hired a former homeless individual through the Work Experience program which was paying \$8/hr. After he completed his contract hours, they hired him on at \$20/hr through OJT. David also reported that a lot of clients coming in are seeking assistance in medical field. Enrique Arreola stated that it continues to be difficult to get employer buy-in on OJT, please refer employers to the One-Stop Career Center.
  2. **Dislocated Worker Services:** Sylvia Jacquez stated that 32 clients are currently enrolled and staff is continuing recruitment/enrollment efforts with the goal of serving 70-90 clients.
  3. **Rapid Response (RR):**
    - a. Enrique Arreola stated that some of the marketing materials have been reviewed by Kathy Flores and have been sent to the printer. The multi-media component is still in the works.
    - b. Staff provided three presentations with LifeSparc employees who will be losing their jobs due to LifeSparc relocating and closing their doors. Discussed the retraining programs for those affected by the layoff. Discussed the funding for TAA and how it can be back dated two years. Discussed the difficulty for the employees in learning new profession as they were a specialized workforce.
    - c. An employer Round Table has been scheduled for March 30, 2010 at San Juan Oaks. Expecting 20 employers in the Allied Health industry. Staff will be coordinating future employer round tables.
- H. CA New Start Program – Prison-to-Employment:** Sylvia Jacquez participated in a conference call this week and was notified that the funds have been rescinded.
- I. Career Technical Education Summit:** Sylvia Jacquez reported on the tri-county Green Career Partnership forum held on February 22, 2010. She stated that the

summit was held to solicit support from surrounding counties to apply for grants for green jobs. Nancy Martin discussed the Clean Energy project in San Benito County and provided an overview of their vision.

- J. **Spotlight on Hollister:** Staff provided an update on the Expo/Job Fair scheduled for May 13, 2010 at the Vets Building. David Montes explained his role in helping to organize the job fair component. Nancy stated the Job Fair will take up 7<sup>th</sup> Street. The Expo will be held indoors. Nancy stated that she will be acknowledging companies who are celebrating 100 years or more service in San Benito County.
- K. **Unemployment Report:** The Unemployment Report for January 2010 over 21%.
- L. **Ethics Training:** Several members have not submitted their Ethics Training Certificates. Please have those completed and submit to Andi Anderson. Reminder that members can be fined for not completing the Ethics Training.
- M. **State EDD Partnership with Microsoft:** Ruben Garcia provided an update on the Elevate America Program which was offered to local WIBs to provide free on-line Microsoft training via vouchers. Of 49 local WIA only 47 accepted the vouchers and they should be arriving any day now. The on-line program is scheduled to launch March 10, 2010. San Benito County received 341 vouchers for the on-line training for job seekers.
- N. **Additional Information:**
  - 1. In a recent report San Benito County ranked 17<sup>th</sup> in the nation as the highest stressed county in the nation.
  - 2. Bob Rice of Work Keys gave a presentation on their services earlier today and staff will research their services to see if what they offer would be a valuable asset to the services provided at the One-Stop Career Center. Once staff has more information they will report back to the WIB for direction in moving forward.
  - 3. **Library:** Staff has been approached by Library on partnering with them to provide a technology component at the library. Will discuss further at the next meeting. Nancy Martin discussed the ARRA broadband funds the library is applying for.-
  - 4. **Additional WIB Committees:** Enrique Arreola stated he feels the WIB would benefit from adding two additional committees: Green Jobs & Allied Health. Will discussed at the upcoming Planning Committee meeting.
  - 5. **On the Job Training (OJT):** Please refer Employers/Employees leads to One-Stop Career Center staff.

**Adjournment:** *M/S/C Nancy Martin/Ruben Garcia 4:16 P.M.*

*Next full WIB Meeting: April 13, 2010 at 3:00 p.m.*