



SAN BENITO COUNTY

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COMMUNITY SERVICES & WORKFORCE DEVELOPMENT

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San Benito County Workforce Investment Board (WIB)

December 8, 2009, 3:00 p.m.

Executive Committee

AGENDA

Meeting will be held at 1111 San Felipe Road Suite 108 in the Conference Room

Executive Committee

Esequiel Arrizon, Chair	Ruben Garcia
Mary Damm, Vice-Chair	Carrie Fosdick, Secretary
Kendra Bobsin, Treasurer	Nancy Martin
Katherine Hough	

- I. **Public Comment Period:** Guests may introduce themselves and request to comment on any non-agenda items. Time is limited to five minutes per guest unless the board determines that more time is needed.
- II. **Agenda Items:**
 - A. **Roll Call:** Roll will be taken to determine excused absences for attendance requirements.
 - B. **Approval of Minutes:** The minutes of the November 10, 2009 Executive Committee are enclosed for board approval.
 - C. **Committee Updates:**
 1. **Youth Employment Program (YEP) Council:** Staff will provide an update on YEP Council meeting which was held on November 17, 2009. Draft minutes are enclosed for your information.
 2. **Programs/Planning Committee:** Committee members and staff will provide an update on the status of the Marketing RFP.
 3. **Bylaws Committee:** Committee members and staff will provide an update on the Bylaws Committee meeting. A copy of the DRAFT updated bylaws is included for your information and feedback.
 4. **Evaluation/Audit Committee:** Committee members and staff will provide an update on the Evaluation/Audit Committee meeting.
 - D. **WIB Membership:** Any applications received may be considered for appointment to the WIB to fill the mandated public and private sector positions.
 - E. **The American Recovery and Reinvestment Act of 2009 (ARRA):**
 1. **Adult and Dislocated Worker Services:** Staff will provide an update on services.

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EQUAL HOUSING
OPPORTUNITY

The County CSWD is an equal opportunity employer/program. - The County of San Benito complies with the Americans with Disabilities Act (ADA) by assuring that auxiliary aids for services are available upon request to persons with disabilities. Persons with hearing disabilities can call the TDD/TTY phone (831) 637-3265. Persons requiring any special needs for access to should call the CSWD office at 831-637-9293 at least five business days before the needed date to arrange for the special accommodations.

2. **Rapid Response:** Staff will provide an update.
 3. **TANF ECF:** Staff will provide an update
- F. **CA New Start Program – Prison-to-Employment:** Staff will provide an update on the CA New Start Program - Prison-to-Employment. CSWD received an additional \$10,000 for a total of \$13,900 grant.
 - G. **Grant Update:** The grant update will be distributed at the January 12, 2010 meeting.
 - H. **Regional Industry Cluster of Opportunity Grant: Green Careers Partnership:** Staff will update the board on our partnership with Santa Cruz County WIB and Monterey County WIB for the Regional Industry Cluster of Opportunity Grant. Attached is a summary of the grant.
 - I. **Allied Health Occupations Grant:** Staff will update the board on our partnership with Gavilan College for the Allied Health Occupations Grant. Attached is information on the solicitation for proposal.
 - J. **State Monitoring:** The State’s Compliance Review Division conducted the ARRA Summer Youth Program monitoring during the week of July 20-23, 2009. The preliminary ARRA Summer Youth Report was distributed at the last meeting. Attached is our response to this report.
 - K. **Unemployment Report:** For information only, the Unemployment Report for October 2009 is included in the agenda packet.
 - L. **Ethics Training:** Several members have not submitted their Ethics Training Certificates. Please have those completed and submit to Andi Anderson.
 - M. **Additional Information:** Additional information may be discussed at this time.
 - N. **Adjournment:**

Next Full WIB Meeting: January 12, 2009 at 3:00 p.m.