



SAN BENITO COUNTY

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COMMUNITY SERVICES & WORKFORCE DEVELOPMENT

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San Benito County Workforce Investment Board (WIB)

November 10, 2009, 3:00 p.m.

Executive Committee

Executive Committee Members

Esequiel Arrizon, Chair

Ruben Garcia

Mary Damm, Vice Chair

Carrie Fosdick, Secretary

Kendra Bobsin, Treasurer

Nancy Martin

Katherine Hough

AGENDA

- I. **Public Comment Period:** Guests may introduce themselves and request to comment on any non-agenda items. Time is limited to five minutes per guest unless the WIB determine that more time is needed.
- II. **Agenda Items:**
 - A. **Roll Call:** Roll will be taken to determine excused absences for attendance requirements.
 - B. **Approval of Minutes:** The minutes of the October 9, 2009 full WIB and the October 21, 2009 special full WIB meeting are enclosed for board review and approval.
 - C. **Committee Updates:**
 1. **Youth Employment Program (YEP) Council:**
 - a. **Next Meeting:** The next YEP Council meeting is scheduled for November 17, 2009 at 3:15 P.M. at the High School.
 - b. **Programs/Planning Committee:** The Programs/Planning Committee will provide an update on the RFP and next steps.
 - c. **Bylaws Committee:** The Bylaws Committee will provide an update.
 - d. **Evaluation/Audit Committee:** The Evaluation/Audit Committee will provide an update.
 - D. **WIB Membership:**
 1. Any applications received may be considered for appointment to the WIB to fill the mandated public and private sector positions.

COMMUNITY ACTION BOARD & WORKFORCE INVESTMENT BOARD
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EQUAL HOUSING
OPPORTUNITY

The County CSWD is an equal opportunity employer/program. - The County of San Benito complies with the Americans with Disabilities Act (ADA) by assuring that auxiliary aids for services are available upon request to persons with disabilities. Persons with hearing disabilities can call the TDD/TTY phone (831) 637-3265. Persons requiring any special needs for access to should call the CSWD office at 831-637-9293 at least five business days before the needed date to arrange for the special accommodations.

- E. **The American Recovery and Reinvestment Act of 2009 (ARRA):**
1. **Adult and Dislocated Worker Services:** Staff will provide an update on services.
 2. **ARRA Rapid Response:** Staff will provide an update on the Rapid Response Request for Proposal (RFP) for Marketing Strategies.
 3. **TANF ECF:** Staff will give an update on TANF ECF (Temporary Aid to Needy Families Emergency Contingency Fund) local plan.
- F. **CA New Start Program – Prison-to-Employment:** Staff will provide an update on the CA New Start Program - Prison-to-Employment. CSWD received a grant in the amount of \$3,900 and will provide an update on the submission of plan.
- G. **State Monitoring:** The State’s Compliance Review Division conducted a fiscal/procurement and ARRA Summer Youth Program monitoring during the week of July 20-23, 2009. Attached is our response for the fiscal and procurement monitoring and a copy of the preliminary ARRA Summer Youth monitoring report for your information.
- H. **Grant Update:** The grant update will be distributed at the January 12, 2010 meeting.
- I. **Unemployment Report:** The Unemployment Report for October 2009 is attached for information.
- J. **Ethics Training:** Several members have not submitted their Ethics Training Certificates and are encouraged to have those completed and submitted to Andi Anderson.
- K. **Additional Information:** Additional information may be discussed at this time.

Next Meeting: December 8, 2009 at 3:00 p.m.