



# SAN BENITO COUNTY

KATHRYN FLORES  
DIRECTOR

## Health & Human Services Agency

### COMMUNITY SERVICES & WORKFORCE DEVELOPMENT

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**San Benito County**  
**Workforce Investment Board (WIB)**  
**June 9, 2009, 3:00 p.m.**  
**Executive Committee Agenda**

*Meeting will be held at 1111 San Felipe Road Suite 108 in the Conference Room*

#### **Executive Committee**

Dave Wright, Chair	Ruben Garcia
Zeke Arrizon, Vice Chair	Carrie Fosdick, Secretary
Katherine Hough, Treasurer	Tad Coatsworth
Mary Damm	

- I. **Public Comment Period:** Guests may introduce themselves and request to comment on any non-agenda items. Time is limited to five minutes per guest unless the WIB determine that more time is needed.
- II. **Agenda Items:**
  - A. **Roll Call:** Roll will be taken to determine excused absences for attendance requirements.
  - B. **Approval of Minutes:** Approve the minutes of the May 12, 2009 Executive Committee meeting.
  - C. **The American Recovery and Reinvestment Act of 2009 (ARRA) :**
    1. Summer Youth Employment and Training Program: Staff will update the board on the activities being planned and implemented.
    2. Work Readiness Stipend Policy: Staff requests the approval of the Work Readiness Stipend Policy for youth who successfully complete the required 20-24 hour curriculum. Action is required.
    3. Staff will share the activities for ARRA Rapid Response for general discussion and feedback.
    4. Staff is happy to inform the board that the ARRA positions have been filled.
  - D. **Unemployment April Report:** The EDD Unemployment Report for April is attached for your review and information.
  - E. **WIB Membership.**
    1. Any applications received may be considered for appointment to the WIB to fill the mandated public and private sector positions. Action is required

COMMUNITY ACTION BOARD & WORKFORCE INVESTMENT BOARD  
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2. WIB Members and staff will report on status of recruitment efforts being conducted to fill the vacant positions.
- F. **Rapid Response Activities:** An update will be provided on the status of the companies and employees.
- G. **Updates on Committees:**
1. **Youth Employment Program (YEP) Council:** Committee members will give the board on update on the YEP Council. Staff and YEP Council members requests your approval of the Work Experience Policy. Action is required.
  2. **WIB Planning Committee:** Staff and committee members will give the board an update.
  3. **Nomination Committee:** The nomination committee will present to the board the new officers for next year. Action is required
- H. **Grant Updates:** The next quarterly report will be made available at the July 2009 meeting.
- I. **Performance Standards for PY 2008-2009:** Attached is the summary of the performance Standards for PY 2008-2009
- J. **WIB Orientation:** Staff recommends that the WIB Orientation for new members take place in July.
- K. **One Stop Career Center Update:** Staff will give an update on activities at the One Stop Career Center.
1. **Virtual One Stop Update:** Attached is the May report for the Virtual One Stop (VOS)
  2. **Other items may be discussed**
- L. **Additional Information.**
- The next Full WIB Meeting is scheduled for July 14, 2009 at 3:00 p.m.**