



SAN BENITO COUNTY

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San Benito County
Workforce Investment Board (WIB)
May 12, 2009, 3:00 p.m.
Executive Committee

MINUTES

Present: Esequiel Arrizon, Sherrean Carr, Mandi Culala, Carrie Fosdick, Tad Coatsworth, Mary Damm, Ruben Garcia, Kathy Hough, Nancy Martin, David Wright

Absent: None

Staff: Andi Anderson, Enrique Arreola,

Guests: Jess Bosquez, Debbie Houx, Bonnie McCune, Doug Orlando

Chair, David Wright, called the meeting to order at 3:04 P.M.

I. **Public Comment Period:** Guest, Bonnie McCune, Central Coast Energy Services (CCES), gave a brief description of their weatherization program. CCES recently received \$2 million in stimulus funding. They are currently recruiting to hire approximately 300 youth for their summer youth training program in weatherization services. She described CCES's apprenticeship/internship program and stated that the training center is in Watsonville. Originally CCES will provide training in outreach, then in their weatherization program. Enrique Arreola discussed working with Central Coast Energy Services for the San Benito County summer youth program. Discussed contractors licensing. Ms. McCune stated the CCES is also interested in employing seniors.

II. **Agenda Items:**

A. **Roll Call:** Roll was taken to determine excused absences for attendance requirements. Everyone was present for this meeting.

B. **Approval of Minutes:** The minutes of the April 14, 2009 full WIB meeting were approved as presented. *M/S/C* Ruben Garcia/Esequiel Arrizon.*

C. **Guest Speaker:** Sherrean Carr, Dean of Technical Services from Gavilan College, provided a PowerPoint presentation on the training opportunities being offered through her department at Gavilan College and distributed informational packets to everyone present. She explained tuition options and stated that Gavilan College is excited to have the opportunity to collaborate with CSWD and WIA participants.

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D. The American Recovery and Reinvestment Act of 2009 (ARRA) :

1. Staff will provide an update on the ARRA activities.
 - a. **Youth Services:** Enrique Arreola stated that staff has been busy recruiting youth and employers in their efforts to provide summer jobs for 120 youth through the summer youth employment program (youth ages 14-24). Staff has been working on Saturdays conducting eligibility appointments with youth and so far have screened over 200 of the 300 youth who were on the waiting list. Employer packets have been mailed out and staff has been aggressive in job developing. Deadline for employer applications is May 15th.
 - b. **Adult Services:** Staff will begin recruitment efforts to hire 60 adults with the On-the-Job Training (OJT), Individual Training Account (ITA) and Dislocated Workers funds.
2. **Staff will share the updated ARRA allocation.** The following is a list of funding received via ARRA:

Adult funding	\$137,664
Youth (Summer)	\$327,127
Dislocated Worker (includes \$125,000 received 1 mo ago)	\$434,650
<i>Sub Total</i>	\$899,441
Rapid Response	\$203,103
<i>Total</i>	\$1,102,544

3. Enrique Arreola stated that staff has been conducting interviews this past week and yesterday, and will continue next Monday. CSWD will be hiring 5 additional staff and may have two additional positions as a result of the additional Rapid Response funds.
- E. **Community Services Block Grant (CSBG) Recovery Act Plan:** Enrique Arreola gave an update on the CSBG Recovery Act Plan which is not part of WIA but whose focus is jobs. CSWD received approx \$90,000 and will use these funds to provide employment opportunities for additional youth and adults (25% for youth & 75% for adults). The Community Action Plan was submitted on Friday, May 8, 2009 and is available for viewing at: www.sbcjobs.org. Plan will be used to create the overall State plan.
- F. **Unemployment March Report:** The EDD Unemployment Report for March was attached for board review and information. Unemployment rate for San Benito County is 16.2% as of last report. Enrique Arreola explained the trends in unemployment.

G. WIB Membership.

1. There were no applications received to be considered for appointment to the WIB to fill the mandated public and private sector positions. WIB Members and staff reported on status of recruitment efforts being conducted to fill the vacant positions. Tad Coatsworth stated that he is retiring next month and will appoint a replacement.

2. **Rapid Response Activities:** There is no update at this time.
- H. **Updates on Committees:**
1. **Youth Employment Program (YEP) Council:**
 - a. The YEP Council will begin meeting at San Benito High School on May 19, 2009 at 4:00 P.M. in room 172, next to the Principals office. This change has been made in an effort to draw more youth participation.
 - b. **Recruitment Efforts:** Staff is continuing their efforts of recruiting for the vacant positions.
 2. **WIB Planning Committee:** Staff will present the WIB Planning Committee recommendation to the YEP Council at the May 19, 2009 meeting that In-School & Out-of-School youth work a maximum of 400 hours. Once the new allocation is received for the regular WIA youth funds they will take affect July 1, 2009. Upon YEP Council approval this item will be brought back to the WIB for ratification at the June meeting.
 3. **Nomination Committee:** Board members discussed the formation of a Nomination Committee for next year's officers. Volunteers are: Esequiel Arrizon, Mandy Culula. Carrie Fosdick stated she is willing to continue as secretary. The Nomination Committee will present a slate of officers at the next meeting.
- I. **Grant Updates:** The next quarterly report will be made available at the July 2009 meeting.
- J. **WIB Retreat:** Enrique Arreola recommended that a WIB member orientation be held in lieu of a retreat at this time. Discussed waiting until September/October after new staff is on board. Discussed was holding a mini-orientation for new members in June/July before the next full WIB meeting.
- K. **California Workforce Association (CWA) Annual Spring Conference:** Enrique Arreola provided an update on the CSWD conference he attended in San Diego, CA that was held from April 7-10, 2009. He is excited to begin exposing San Benito County and stated the conference was a great opportunity for networking. Discussion was focused on implementing the ARRA funds, partnering all community resources, implementing more green jobs, etc. CSWD staff is awaiting more information and direction. Also discussed was volunteers and funding similar to AmeriCorp. Terry Newman is interested in such a program and she is conducting research on AmeriCorp type program. Discussed also was the Department of Labor (DOL) conference Enrique will be attending next month.
- L. **WIA Program Review and Monitoring Report 2008/2009:** Attached was the response sent by staff on the findings of the monitoring report. For board info. Work Permits & Education Component certification didn't met criteria.
- M. **One Stop Career Center Update:**
1. **Schedule of Workshops:** The schedule of upcoming workshops was enclosed for board information.
 2. **Spotlight of Hollister Career and Job Fair:** *ECONOMICS* Job Expo is scheduled for May 14, 2009 and the Veteran's Memorial Building. Currently there are 50 booths scheduled, still accepting registrations. One-Stop partnering with the

ECONomics Job Expo. All booths sold out! Lots of informational activities, One-Stop. Science teacher at San Benito High, every student who attends will receive 100 points extra credit. Enrique will be presenting to the employers in attendance.

N. **Additional Information.**

1. Ethics Training is scheduled for May 20, 2009. Attached was an informational flyer and a list of dates individuals were last certified. Ethics Training needs to be updated every two years.
2. Jess Bosquez thanked everyone for their assistance to the NCOA

The meeting adjourned at 4:24 P.M. *M/S/C Tad Coatsworth/Ruben Garcia*

The next Executive WIB Meeting is scheduled for June 9, 2009 at 3:00 p.m.

The next Full WIB Meeting is scheduled for July 14, 2009 at 3:00 P.M.

*Motion/Second/Concur