



San Benito County  
"One-Stop" Career Center

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San Benito County One-Stop Career Center  
Administrative Management Team Quarterly Meeting  
1111 San Felipe Road Suite 107  
April 14, 2009 @ 1:30 P.M.

Minutes

Present: Ruben Garcia, Kay Gibson, Nancy Martin  
Absent: Enrique Arreola, Kendra Bobsin, Sherrean Carr, Nicholas De Lorenzo, Todd Farr, Tim Foley, Pete Graf, Mimi Laurent, Stan Rose  
Staff: Debbie Houx, Sylvia Jacquez

Ruben Garcia called the meeting to order at 1:44 p.m.

**I. Agenda Items:**

- A. **Introductions:** Introductions by everyone present.
- B. **Approval of Minutes:** After review, the members approved the January 13, 2009 minutes. *M/S/C\* Nancy/Kay*
- C. **Virtual One Stop (VOS) Report-Informational:** The VOS report was distributed and discussed.
- D. **ARRA of 2009 Update:** Staff reported the following updates:
  1. Summer Youth Program-Will receive \$327,127 to operate a summer program. It is scheduled to begin June 22, 2009 thru August 7, 2009 (7 weeks). Youth will be required to attend an employment readiness workshop for one week. Gavilan College will be facilitating the employment readiness workshops this summer.
  2. Adult Services-Will receive \$137,664 to provide On-the-Job Training skills to approximately twenty-four (24) clients.
  3. Dislocated Worker-Will receive \$309,650 to provide Individual Training accounts to approximately sixty-two (62) clients.
  4. Rapid Response-Will receive \$203,103 to provide several rapid response activities. Staff will provide an update of those activities at a future date.
  5. Other-EDD will also receive ARRA funding. More information will be forthcoming.

EQUAL HOUSING  
OPPORTUNITY

San Benito County "One - Stop" Career Center Partners: San Benito County Department of Community Services & Workforce Development, State of California Employment Development Department, Go Kids, Inc., Gavilan College, SBC Health & Human Services Agency, SBC Office of Education, Santa Clara County ROP South, San Benito High School, National Council on the Aging, Inc. (NCOA), State of California Department of Rehabilitation, Veterans' Employment Services, Economic Development Corporation of San Benito County, Small Business Development Center, Central Coast Center for Independent Living, San Jose Job Corps

The County One-Stop Career Center is an equal opportunity employer/program



E. **Rapid Response Activities Update:**

1. Staff reported that the Rapid Response Team will begin visiting local business very soon to provide necessary Rapid Response activities. No other activities to report at this time.

F. **Grant Updates:** The quarterly report was included in the packet review.

G. **One-Stop Newsletter:** The One-Stop newsletter was included in the packet for review.

H. **One Stop Career Center Update:**

1. **Upcoming Workshops:** A calendar of the upcoming workshops was distributed.
  2. **Economic Expo & Job Fair Update:** Debbie and Nancy provided an update of the upcoming scheduled activities to be conducted at the job fair. The date is May 14, 2009 at the Veteran's Memorial Building from 2:00 p.m. to 7:00 p.m.
  3. **Other Activities:** Ruben and Debbie reported that EDD is open Monday-Friday from 7:30 am – 5:30 pm and on Saturdays from 10:00 am – 2:00 pm. This is to assist the customers inquiring about unemployment insurance.
- I. **Unemployment Report:** The Unemployment Report for February was attached for review and information.

**The meeting adjourned at 2:16 p.m.**

**Reminder: Next meeting will take place on July 14, 2009 at 1:30 p.m.**