



SAN BENITO COUNTY

KATHRYN FLORES
DIRECTOR

Health & Human Services Agency

COMMUNITY SERVICES & WORKFORCE DEVELOPMENT

1111 SAN FELIPE ROAD, SUITE 108 • HOLLISTER, CA 95023

(831) 637-9293 • FAX (831) 637-0996

**San Benito County
Workforce Investment Board (WIB)
February 10, 2009, 3:00 p.m.
WIB Executive Committee**

Minutes

Present: Esequiel Arrizon, Mary Damm, Carrie Fosdick, Ruben Garcia, Kathy Hough, Steve Tuma, Stan Rose, David Wright

Absent: Tad Coatsworth (Excused)

Guests: Andi Anderson, Enrique Arreola, Sylvia Jacquez

Chair, David Wright, called the meeting to order at 3:07 PM

Public Comment Period: No public comments were received.

I. **Agenda Items:**

- A. **Roll Call:** Roll was taken to determine excused absences for attendance purposes. Individuals who called in were excused by the chair.
- B. **Approval of Minutes:** The minutes of the January 13, 2009 full WIB and the Special Executive Committee meeting of January 20, 2009 were approved as presented. *M/S/C Ruben Garcia/Esequiel Arrizon.*
- C. **WIB Membership.**
 1. There were no applications received to be considered for appointment to the WIB to fill the mandated public and private sector positions. There are two vacancies for private sector.
 2. The term of private sector member, Michael Hodges expired on January 31, 2009. Due to his new position with the county he is unable to continue serving on the board. Mr. Hodges will be submitting a letter of resignation and once received there will be three Private Sector vacancies.
 3. WIB Members and staff stated that recruitment efforts are being conducted to fill the vacant positions through the teleprompt at Premier Cinema, CMAP and the CSWD lobby. Connect with the Chamber of Commerce. Enrique Arreola will connect with the Chamber of Commerce for membership recommendations. Esequiel Arrizon will continue to solicit local businesses.

COMMUNITY ACTION BOARD & WORKFORCE INVESTMENT BOARD
SERVING SAN BENITO COUNTY SINCE 1978



The County CSWD is an equal opportunity employer/program

**EQUAL HOUSING
OPPORTUNITY**

The County CSWD is an equal opportunity employer/program. - The County of San Benito complies with the Americans with Disabilities Act (ADA) by assuring that auxiliary aids for services are available upon request to persons with disabilities. Persons with hearing disabilities can call the TDD/TTY phone (831) 637-3265. Persons requiring any special needs for access to should call the CSWD office at 831-637-9293 at least five business days before the needed date to arrange for the special accommodations.

D. Rapid Response (RR) Activities:

1. Sylvia Jacquez reported that the Rapid Response (RR) Team conducted a presentation to Fortino's Furniture owners who are planning to close their store this weekend. 20 employees were invited to a presentation on February 6, 2009 and 10 attended.
2. Layoffs are also expected at Milgard Windows. Milgard laid off 20 in October, 8 in December and 23 in January. Positions included managers, supervisors, office staff and drivers. Milgard was provided RR information.

E. Updates on Committees:

1. **Youth Employment Program (YEP) Council:** The YEP Council members provided a brief update on the youth programs and activities. The Strategies Committee discussed existing services and how they could be streamlined to assist more youth with current funds. The committee will be meeting again early next month for further discussion. Because the WIB & the YEP have the same common goal, they will be working together to come up with some options to present to the WIB. Laura Schipper was invited to attend the next WIB Planning Committee meeting to provide input on youth needs.

2. **WIA Planning Committee:**

- a. The 2008 WIA Local Plan Modification was submitted to the State by the deadline.
- b. The Planning Committee provided an update on the January 27, 2009 meeting to strategize for the 2009 LWIA Plan. Notes from that meeting were included in the agenda packet for board information. Mary Damm explained the outcome of the Planning Committee meeting and stated members are looking forward to Laura attending the next meeting and providing input on youth services. Esequiel Arrizon stated that the Planning Committee discussed reviewing school options as well as the lack of local schools and what Gavilan College has to offer, and the costs. The will research working with the schools to see if they would be willing to decrease tuition for WIA participants.

- F. **Unemployment November Report:** The EDD Unemployment Report for December was included for review and information. Enrique Arreola stated the report will be distributed on an ongoing basis. The current unemployment rate for San Benito County is 12.1%. Discussed unemployment trends and how they affect the economy.

- G. **WIB Retreat:** The Board continued discussions on the WIB Retreat for new and existing members. Enrique Arreola stated that staff will implement new member orientation. Enrique reviewed the notes from the previous Retreat and they provided a lot of good information and outlined the needs identified by the Board. Ruben Garcia made a recommendation on a presenter and will follow-up with Enrique. Staff will look into scheduling the retreat for mid-May or early-June.

- H. **WIA Funding:** Staff updated the board on the additional funds allocated to WIA. Staff received notice about a month ago that San Benito County was receiving \$125,000 stimulus; \$25,000 for EDD and \$100,000 for WIB. Ruben Garcia stated EDD had the

\$25,000 taken away. CSWD staff was notified that the \$100,000 in funds have been allocated and are to be utilized for Dislocated Workers.

II. **Additional information:**

- A. **Bus Driving Training:** Enrique Arreola reported that he spoke with Kristy Urbana, Transportation Supervisor, from SBHS to discuss providing training for individuals in bus driving. She is working on coordinating the training through the High School District. More information will be forthcoming.
- B. **One-Stop Tour:** Mary Damm thanked the staff for the One-Stop tour stating it was very informative and well presented.
- C. **EDD Furlough:** The One-Stop is exempt from the furlough. One-Stop will remain open. If there is no budget by this Friday, February 13, 2009, an estimated 20,000 State employees may be laid off.
- D. **Regional Occupation Program (ROP):** Stan Rose stated that ROP is funded \$100,000 per year for services. He received word that these funds may be cut back but not cut out. Funding distributions have been delayed.
- E. **EDC Job Fair:** EDC will be holding their annual Eco Nomics Business Expo and Job Fair on May 14, 2009 from 2-7 pm. EDC is looking for facilitators for the workshops to provide resume writing, interview skills, and assistance with filling out applications. One-Stop Staff will have a booth to promote One-Stop Services.
- F. **WIA Representative Visit:** The WIA representative will be conducting a on-site visit in April and will attend the full WIB meeting.
- G. **News Letter Submissions:** Submission deadline for the March newsletter is February 28, 2009.

The meeting adjourned at 3:39 pm. *M/S/C Ruben Garcia/Mary Damm.*

The next Executive Committee WIB Meeting is scheduled for March 10, 2009 at 3:00 P.M.