



# SAN BENITO COUNTY

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San Benito County  
Workforce Investment Board (WIB)  
3:00 P.M. – February 12, 2008  
Executive Committee  
Minutes

**Present:** Kendra Bobsin, Tad Coatsworth, Mary Damm, Todd Farr, Al Martinez, David Wright

**Absent:** Rick Deraiche, Connie Herndon

**Staff:** Andi Anderson, Kathy Flores, Sylvia Jacquez

**Guests:** Jess Bosquez/National Council on Aging (NCOA)

Chair, Al Martinez, called the meeting to order at 3:07 PM

I. **Public Comment Period:** Introductions were made by everyone present. There were no public comments received.

II. **Agenda Items:**

A. **Roll Call:** Roll was taken to determine excused absences for attendance requirements. Connie Herndon and Rick Deraiche called in and were excused by the chair.

B. **Approval of Minutes:** The minutes of the January 8, 2008 Full WIB Meeting were approved as presented. *M/S/C David Wright/Tad Coatsworth.\**

C. **WIB Membership**

1. There were no applications received for consideration for appointment to the WIB to fill the mandated public and private sector positions.

2. Sylvia Jacquez provided a brief update on the application received from Mr. Steve Lundquist for the vacancy of Labor Union Representation. Sylvia indicated that she received confirmation from the State Representative, and according to regulations, the California Teachers Association must appoint Mr. Lundquist to the WIB. Sylvia will contact Mr. Lundquist and provide him with this information.

D. **State Monitoring:** The State's Compliance Review Division conducted a program monitoring during the week of November 5, 2007. Sylvia reported that the draft monitoring report was received and the only finding was with case management documentation. Sylvia stated that as a result of the finding a new procedure has been implemented.

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EQUAL HOUSING  
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- E. **WIA FY 2008 Appropriations:** Sylvia distributed a Summary of the 2008 appropriations that was provided by the State. There was an allocation decrease across the board and it is unknown at this time how those cuts will affect San Benito County.
- F. **Rapid Response (RR) Activities:**
1. Sylvia reported that the RR Team gave information to Renee Kunz, of Intero Reality, for distribution to her colleagues in the real estate and lending fields. The agency has approved three Individual Training Accounts for retraining.
  2. Al Martinez reported that Andi Anderson provided him with the name of an employee from Fresh & Healthy and that he contacted the individual to ask if he had any information on the company closure but was unable to touch base. Andi Anderson reported that she spoke with the individual and he indicated that there were at least 100 employees who were let go with little notice. He did not know how to get in touch with any of those individuals.
  3. David Wright discussed the Intel closing in San Jose and how affected individuals that live in San Benito County could be served. Kathy Flores suggested contacting Rick Deraiche so that he could instruct his RR team to refer individuals to the One-Stop Career Center in Hollister.
  4. Tad Coatsworth stated that he has received 150 apprenticeship applications and of those, only 50 may be apprenticeship worthy.
- G. **AB 900 Department of Corrections Reform Update:** Kathy Flores explained what the AB 900 Department of Corrections Reform is and HHSA's role in providing services to individuals exiting the prison system. Individuals exiting the prison system are being encouraged visit the One-Stop Career Center. However, because San Benito County is limited in resources, there are no additional funds to assist above and beyond what is currently available. It is predicted that 48 individuals per year will be released back to San Benito County. HHSA, Behavioral Health and several other departments will be working together to apply for a grant to assist those individuals. The Sheriff's Department will be submitting an application which due at the end of the month.
- H. **Updates on Committees:**
1. **Basic Construction Skills Committee:** David Wright reported that the new semester is three weeks in and that eleven students are enrolled. Tad Coatsworth will be conducting a presentation tomorrow night. Todd Farr shared information about an online training for OSHA certification that may be of useful to individuals enrolled in the Basic Construction class. The cost of the online training is \$18.00 and is a 10-week course.
  2. **Gavilan College Rural Opportunity Grant:** There is currently nothing new to report.
- I. **WIB Retreat:** Staff provided tentative dates for 2008 WIB Retreat as follows: April 18, 25, May 2, 9, or 16<sup>th</sup>. At a previous meeting WIB members indicated that they would prefer a breakfast retreat be held on a Friday from 7:30-10:30 am. Staff is awaiting response from San Juan Oaks on availability of their conference room and once a date has been narrowed down, WIB members will be notified.

J. **Additional information:**

1. **Final PY 2006-2007 Performance:** The final PY 2006-2007 Performance measures were included in the WIB packet and San Benito County met performance measures.
2. **Ethics in Public Service Announcement.** Enclosed in the WIB packet was an announcement for an upcoming Ethics training. Sylvia distributed a WIA directive indicating that the training is mandatory and must be completed every two years. Staff has compiled a list of those individuals who have completed the certification. If members are not sure of their recertification date they can contact Andi Anderson or Sylvia Jacquez to find out when they are due for renewal. The training is also available on-line.
3. **Other Information:** None.

The meeting adjourned at 3:35 P.M. *M/S/C Tad Coatsworth/Kendra Bobsin.*

*\*Motion/Second/Concur*