



SAN BENITO COUNTY

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**San Benito County
Workforce Investment Board (WIB)
January 8, 2008 at 3:00 p.m.
Minutes**

Present: Kristi Alarid, Esequiel Arrizon, Kendra Bobsin, Tad Coatsworth, Rick Deraiche, Carrie Fosdick, Connie Herndon, Kathy Hough, Al Martinez, Don Moody, Sue Rocha, Soila Rojas, Sylvia Sanchez, Mike Walters, Brenda Weatherly, David Wright

Absent: Diane Berry-Wahrer, Sherrean Carr, Mary Damm, Nicholas DeLorenzo, Michael Dodgin, Todd Farr, Kay Gibson, Mike Hodges, Maria Thomas, Loree VanBebber

Staff: Andi Anderson, Kathy Flores, Sylvia Jacquez

Guests: Terry Newman, Janice Schriver, Miranda Weatherly.

Chair, Al Martinez, called the meeting to order at 3:08 P.M.

I. **Public Comment Period:** Introductions were made by everyone present. There was no public present; therefore, no comments were received.

II. **Agenda Items:**

A. **Guest Speaker:** Terry Newman from Gavilan College conducted a presentation on the Gavilan College Rural Opportunity Grant. Terry distributed informational brochures "GAP Analysis Regional Overview". She explained the data, how it was collected and how it is being utilized in the community. The broadest industry sectors in the regional and state economies are manufacturing, government and construction. Compared to the nation, San Benito County is unique. The grant closeout is June 2008, and staff's final goal is to develop a business mailing list by zip code & industry. Terry answered questions that were posed by members.

B. **Roll Call:** Roll was taken to determine excused absences for attendance requirements. Individuals who called in: Mary Damm, Loree VanBebber, Diane Berry-Wahrer, Sherrean Carr, Nicholas DeLorenzo, Todd Farr, and Kay Gibson were excused by the chair. Mike Hodges and Michael Dodgin indicated they would be present; and therefore, were unexcused.

C. **Approval of Minutes:** The minutes of the December 11, 2007 Executive Committee meeting were approved as presented. *M/S/C David Wright/Rick Deraiche**.

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D. WIB Membership:

1. No applications were received for consideration for appointment to the WIB to fill the mandated private and public sector positions.
2. Sylvia Jacquez reported on status of recruitment being conducted to fill the mandated Labor Union membership representation. She stated that an application was received from Steve Lundquist, however; our State Program Representative is researching to make sure that his affiliations approve of him acting on behalf of the union. Sylvia will report back to see if he can fill this position. Discussed the union representative requirements and brainstormed ideas for recruiting a union representative. Esequiel Arrizon has an individual that may be interested and he will forward their name to Sylvia.

E. WIA Plan Modification Update: The Local Plan Modification was included in the agenda packet for member review and approval. Sylvia stated that the Plan Modification reviewed and approved by the Executive Committee. Opened floor for questions, comments. The Plan Modification was open for the required public comment period and closed December 13, 2007. After discussion, the full WIB ratified the Executive Committee's decision to accept the WIA Plan Modification. *M/S/C Tad Coatsworth/Rick Deraiche.*

F. Resource Sharing Agreement (RSA)/Memorandum of Understanding (MOU): Sylvia reported on the One-Stop Administrative Team meeting that was held prior to this meeting. At that meeting staff discussed the need to update the RSA/MOU. Sylvia gave examples of what changes need to be made, i.e., Experience Works is no longer a partner; it is now National Council on Aging (NCOA). The MOUs are a potential finding of the recent monitoring. Staff is awaiting the final report and if there is an issue, staff wants to get a head start to make necessary changes. Kathy explained what the RSA/MOU is and how it benefits the One-Stop partners.

G. WIA FY 2008 Appropriations: Kathy Flores stated that appropriations are not expected be as bad as previous years. WIA Appropriations Bill was passed by Congress shortly before December. The final allocation for San Benito County has not been announced. Staff will report back at the next meeting.

H. Rapid Response Activities:

1. Sylvia Jacquez reported that Rene Kunz, from Intero Reality, was contacted and she has requested information on Rapid Response services which she will forward to her real estate contacts. Individuals that are self-employed may not qualify for unemployment unless they pay into it.
2. Al Martinez reported on the Fresh & Healthy Packing Company that was evicted and closed down shop. Attempts have been made to contact a Fresh & Healthy representative to no avail. Al contacted Mark Rianda from EDD and he contacted corporate office in El Centro to find out what is going on. No one was informed of their closure. EDD staff reported that they clients coming in from Fresh & Healthy indicated that they have been laid off. Esequiel Arrizon reported that Fresh & Healthy was one of his clients and that they had at least 100 employees. Esequiel will forward contact information to Al Martinez

I. **Updates on Committees:**

1. **Basic Construction Skills Committee:** David Wright stated that they are currently on semester break. Recent class only had one student complete. Most students had difficulty with the math portion of the training. There needs to be at least five students registered for next class that begins Jan 30th or the course may be dropped. Discussed the recruitment process and how to establish awareness of class. Once the moratorium is lifted, it is expected there will be a huge need of construction workers. Staff will conduct a discussion at the YEP Council meeting on January 15, 2008 to collaborate recruitment and coordination with schools. Kendra Bobsin suggested contacting the Freelance and having them do an article to promote the upcoming need for construction.

2. **Gavilan College Rural Opportunity Grant:** Terry Newman reported above.

J. **Youth Employment Program Council (YEP):** There is a meeting next week, January 15, 2008. Directories need to be updated. Discussed making a Spanish version of directory.

K. **WIB Retreat:** WIB members voted for a Breakfast orientation to be held on a Friday. Discussed retreat topics. Staff will set a date and invite members.

L. **Grant Updates:** The quarterly report was included in the agenda packet for member review. Kathy Hough asked about the status on the Farm Worker Housing Grant (FWHG) which includes plans to remodel the kitchen facilities at the Unaccompanied Adult Camp. Kathy Flores stated County Counsel is still reviewing the architect's contract and that she will have to request a grant extension due to the delays.

M. **One Stop Newsletter:** The One-Stop Newsletter was distributed.

N. **Additional Information:**

1. Bylaws approved by WIB and County Counsel were distributed.

2. 2008 Meetings Calendar was distributed.

The meeting adjourned at 4:15 P.M. *M/S/C Tad Coatsworth/David Wright.*

The next Executive Committee meeting will be held February 12, 2008 at 3:00 P.M.

**Motion/Second/Concur*