



SAN BENITO COUNTY

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**San Benito County
Workforce Investment Board (WIB)
November 18, 2008, 3:00 P.M.
Executive Committee Meeting**

Present: Tad Coatsworth, Mary Damm, Todd Farr, Carrie Fosdick, Ruben Garcia, Kathy Hough, Nancy Martin, David Wright

Absent: None

Staff: Andi Anderson, Enrique Arreola, Sylvia Jacquez

Chair, David Wright, called the meeting to order at 3:03 P.M.

Public Comment Period: None.

I. Agenda Items:

A. **Roll Call:** Roll was taken to determine excused absences. Everyone was present and accounted for.

B. WIB Membership

1. Board Chair, Dave Wright, spoke with Esequiel Arrizon and he has agreed to accept the position of vice-chair, and he was formally appointed at this meeting.
2. Board Member, Don Moody has submitted a letter of resignation. He has recommended a replacement, who will be submitting the membership application in the near future. After discussion the board motioned to accept the resignation of Don Moody. *M/S/C Tad Coatsworth/Ruben Garcia.*
3. WIB Members and staff reported that no applications have been received to fill the two vacant positions for the Private Sector. Staff submitted recruitment requests to CMAP & Premiere Cinemas. Premiere Cinemas is showing the slides on their tele-prompt monitors in the lobby; however the slides are cycling so quickly that they are not legible. Andi Anderson will contact Premiere Cinemas and request they change the transition time. Sylvia Jacquez explained the qualification requirements for membership in private sector.

C. **WIA Priorities:** With the high demand for services and the decrease in resources, board members continued discussions on its priorities for the upcoming year. A few scenarios were presented to show an increase in participants served if ITA's and work experience would be reduced. Enrique stated that staff needs to receive direction from board on how they should set priorities. Enrique suggested the Planning Committee have a brainstorming meeting prior to the next meeting in order to prioritize their priorities. Discussed surveys with residents to see what their needs are and how those needs can be met by the One-Stop. Also discussed was beginning priority setting for 2009. After discussion the Executive Committee motioned to give direction to the Planning Committee to come up with recommendations for using the funds to serve more people. *M/S/C Mary Damm/Tad Coatsworth.*

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- D. **WIA Local Plan Modification FY2008/2009:** The Planning Committee members, which consist of the following: Vice-Chair-Esequiel Arrizon, Private Sector member: Mary Damm, David Wright/committee chair, & Mike Hodges, and Public Sector members: Kay Gibson, Kendra Bobsin and Stan Rose will need to schedule a special meeting to review and approve the local plan modification. Enrique Arreola stated the planning committee will need to meet soon. A final copy of plan needs to be submitted by the end of January, and will run through June 2009. There will need to be 30-day public comment period. Andi will contact individuals to set a lunch meeting date before next meeting.
- E. **WIA Local Plan 2009:** Request that the Planning Committee start discussing the priorities and the process for the WIA Local Plan 2009. Enrique distributed two scenarios on how the funds could be redirected in order to service more clients in the most effective way utilizing the same funds. The Planning Committee will schedule a meeting for the first week of December in order to establish priorities for the 2009 local plan.
- F. **WIA Direct Costs:** As requested by board members, staff gave an overview of the direct costs and participants served. WIA direct costs were included in the agenda packet and Enrique Arreola explained allocation/service ratio. He explained that if funds are redirected, more individuals could be served. By reducing the amount CSWD pays per person, we can serve more clients. Currently, clients are encouraged to apply for grants, student loans, etc. before receiving CSWD funds. The goal is to have a 20% carry over funds to start fiscal year programs.
- G. **Rapid Response Activities:** There are no Rapid Response updates to report.
- H. **Youth Employment Program (YEP) Council:** The YEP Council meeting is scheduled for today, November 18, 2008 at 4:00 P.M. At this meeting members will discuss forming a committee to determine the direction & goals for the YEP council.
- I. **Updates on Committees:**
1. **Basic Construction Skills Committee:** David Wright stated that classes are moving forward at Gavilan College and ways to promote class more effectively are being sought. David stated that the Building Exchange of Marina requested they come and gave a presentation to the class. The presentation was given and it sparked interest among attendees with the electrical union. David stated that Gavilan College may be able to advertise in the Builders Exchange publications.
- J. **Grant Updates:** The next report will be available in January, 2009.
- K. **Presentation and Tour of One Stop Career Center & WIA Services:** A tour of the One-Stop Career Center and a presentation of WIA/One-Stop services is scheduled for Tuesday, January 20, 2009 at 3:00 P.M.

II. Additional information:

- A. Enrique Arreola stated that CSWD submitted a proposal for the Governor's 15% discretionary funding for WIA on Friday November 14, 2008. CalGRIP, an initiative to work with gang involved youth ages 14-24 years to provide youth employment training opportunities, vocational training and support services for youth, was submitted in partnership with the Sheriff's Department, Hollister Police Department, Probation, Hollister Youth Alliance, Hollister School District, and San Benito High School. This is a one-time grant request for \$400,000 and would be for a 24-month contract. There is a quick turn-a-round time and staff should know early next month whether or not they receive the funds.
- B. Kathy Hough questioned here title of treasurer position. Sylvia explained that the treasurer is on the Evaluation Committee and that in the event the WIB is audited, the treasurer would lead that committee.

Next Executive Committee Meeting is scheduled for December 9, 2009 at 3:00 P.M.

The meeting adjourned at 3:56 P.M. *M/S/C Tad Coatsworth/Mary Damm.*