



SAN BENITO COUNTY

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COMMUNITY SERVICES & WORKFORCE DEVELOPMENT

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**San Benito County
Workforce Investment Board (WIB)
July 8, 2008 – 3:00 p.m.
Full WIB**

Present: Kristi Alarid, Esequiel Arrizon, Tad Coatsworth, Mary Damm, Rick Deraiche, Todd Farr, Maria Fehl, Kay Gibson, Connie Herndon, Mike Hodges, Kathy Hough, Mimi Laurent, Al Martinez, Soila Rojas, Stan Rose, Sylvia Sanchez, Loree VanBebber, Brenda Weatherly, David Wright

Absent: Kendra Bobsin (excused), Sherrean Carr (excused), Nicholas DeLorenzo (excused), Carrie Fosdick (excused), Steven Tuma (excused), Mike Walters (excused)

Staff: Andi Anderson, Enrique Arreola, Kathy Flores, Sylvia Jacquez

Guests: Bob Bittner, Ruben Garcia, Terry Newman, Cathy Scattini

Al Martinez called the meeting to order at 3:00 P.M.

I. **Public Comment Period:** CSWD's new Deputy Director, Enrique Arreola, was introduced to the board. Introductions were made by everyone present. Rick Deraiche explained that the Employment Development Department (EDD) has recently gone through an internal re-organization and Hollister is now a part of the Salinas/Monterey region. As a result of this change, Rick Deraiche will no longer be serving the San Benito County region and has submitted his resignation. Ruben Garcia has been reassigned to the Hollister One-Stop as the EDD Manager and will be taking Rick's place. Ruben was the manager of EDD in the past. Bob Bittner introduced himself as the new Regional Manager.

II. Agenda Items:

A. **Guest Speaker:** Terry Newman, Director, Contract & Community Education from Gavilan College gave a presentation on the Rural Opportunity Grant. CSWD staff will e-mail a copy of the PowerPoint presentation to all of the WIB members.

B. **Roll Call:** Roll was taken to determine excused absences for attendance requirements. Individuals that called in were excused by the chair.

C. **Approval of Minutes:** The full WIB approved the minutes of the June 24, 2008, WIB Executive Committee Special Meeting as presented. *M/S/C* David Wright/Mary Damm*

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EQUAL HOUSING
OPPORTUNITY

The County CSWD is an equal opportunity employer/program. - The County of San Benito complies with the Americans with Disabilities Act (ADA) by assuring that auxiliary aids for services are available upon request to persons with disabilities. Persons with hearing disabilities can call the TDD/TTY phone (831) 637-3265. Persons requiring any special needs for access to should call the CSWD office at 831-637-9293 at least five business days before the needed date to arrange for the special accommodations.

D. **WIB Membership**

1. The term of private sector member, Soila Rojas is scheduled to expire on July 31, 2008. She has agreed to continue serving on the board. After discussion the full WIB approved the re-appointment of Soila Rojas. A request for re-appointment will be forwarded to the Board of Supervisors for final approval. *M/S/C Kay Gibson/Loree VanBebber*
2. WIB Members and staff reported on the status of recruitment efforts being conducted to fill the vacant positions of public (labor union) and private sector representatives. Sylvia Jacquez stated that Maria Thomas is no longer employed at Waltcom and has resigned from the WIB. Sylvia left a message for Maria's replacement, Kimberly Morgan, asking if she was interested in taking Maria Thomas' place on the WIB, however; Ms. Morgan has not yet responded. Tad Coatsworth referred a union representative and he should be submitting his application in the near future. Rick Deraiche contacted Steve Tremminger as possible Union Representative.
3. There were no applications received for consideration for appointment to the WIB to fill the mandated public and private sector positions.

E. **Nominations Committee:** The Nominating Committee Members, Al Martinez and David Wright presented a slate of officers to the required committees. Al Martinez presented the committees to the board. After discussion, the full WIB approved the committee appointments. A list of the committees will be provided to the board members. *M/S/C Tad Coatsworth/Loree VanBebber.*

F. **Youth Educational Component:** The Executive Committee approved the YEP Council's recommendation to proceed with Gavilan College to provide this summer's Educational Component. The contract in the amount of \$5,990 was signed by Gavilan College and forwarded to the County's Administrative Officer for final approval. After discussion the full WIB ratified the contract approved by the Executive Committee. *M/S/C Tad Coatsworth/Kay Gibson.*

G. **August, 2008 Meeting:** The Executive Committee approved the cancellation of the August, 2008 meeting. A public notice will be published.

H. **State Monitoring:** The State's Compliance Review Division conducted a fiscal and procurement monitoring during the week of April 7 – 11, 2008. Enrique Arreola gave an overview of the findings.

I. **2008 CWA Meeting of the Minds Conference:** Staff requests participation of WIB member along with Deputy Director to attend this year's conference on September 2-4, 2008 in Monterey. Members interested please let Enrique know as he has held two slots.

J. **Rapid Response Activities:** Al Martinez reported that the County went with a new waste management firm, NorCal Waste System Inc., and as a result Hollister Disposal went out of business. Discussed outreach efforts to employees that were not hired by the new company. They did hire a lot of the drivers, but not office staff, etc. The Rapid Response team will work on providing an informational flyer to the new company and have them mail it to former employees. Sylvia reported on the Rapid Response allocation received for fiscal year 2008/09. CSWD received \$114,171 for FY 08-09 Rapid Response.

- K. **AB 900 Department of Corrections Reform Update:** Al Martinez reported that the City of Salinas is looking into building a working on a facility that would house approximately 500 individuals, near Natividad Medical Center. The City is still waiting for feedback from residents.
- L. **One Stop Operations Report:** The One-Stop newsletter was included in the packet for review. Enrique Arreola stressed the importance of the newsletter and encouraged members to submit articles for future editions. Discussed having clients sign a release if their photo is going to be used. Suggested running an article on Ruben Garcia in the next issue. Discussed having a "Partner Highlight" section and appointing the partner agency to submit an article spotlighting their agency and what they do. It was also suggested to include Labor Market Information and tips for obtaining employment.
- M. **Youth Employment Program (YEP) Council:** The Youth Services directories have been finalized and this year the directory was translated into Spanish. 5000 directories were ordered and should be ready next week. They will be disbursed to the local high schools.
- N. **Updates on Committees:**
1. **Basic Construction Skills (BCS) Committee:** David Wright reported that the BCS class is currently on summer recess. David Wright is revamping curriculum. He recently met with Sherrean Carr to discuss the development of the class and expansion of the construction program.
- O. **Grant Updates:** The quarterly report was enclosed for board review. Enrique Arreola explained that some funding cycles are different than others and therefore, it appears that the funds won't be expended by the deadline and that expenditures are on track. The next quarter report should reflect all expenditures. Sylvia explained the various training programs and how clients can receive services at the One-Stop. Sylvia Jacquez explained how the funds are distributed and what trainings are available. Kathy Flores explained the performance standards and how they are obtained through various reporting procedures according to the State's set standards. Discussed transportation issues and coordination of services with CET for monolingual clients. Kay Gibson explained how the CalWorks program information is provided to clients and enrollment procedures. Rick Deraiche suggested that Esequiel Arrizon, from Infinity Staffing, schedule a tour of the One-Stop with his clients so that they can learn how the One-Stop can be an invaluable service in their job search efforts.

III. **Additional information:** None.

The meeting adjourned at 4:00 P.M. *M/S/C Loree VanBebber/Rick Deraiche*

The next Executive Committee meeting will be held on August 12, 2008 at 4:00 P.M.

*Motion/Second/Concur