



SAN BENITO COUNTY

KATHRYN FLORES
DIRECTOR

Health & Human Services Agency

COMMUNITY SERVICES & WORKFORCE DEVELOPMENT

1111 SAN FELIPE ROAD, SUITE 108 • HOLLISTER, CA 95023

(831) 637-9293 • FAX (831) 637-0996

**San Benito County
Workforce Investment Board (WIB)
3:00 P.M. –March 11, 2008
Executive Committee Meeting
Minutes**

Present: Kendra Bobsin, Tad Coatsworth, Rick Deraiche, Kay Gibson, Kathy Hough, Al Martinez, David Wright

Absent: Mary Damm, Connie Herndon

Staff: Andi Anderson, Kathy Flores, Sylvia Jacquez

Chair, Al Martinez, called the meeting to order at: 3:00 PM

I. **Public Comment Period:** None

II. **Agenda Items:**

A. **Roll Call:** Roll was taken to determine excused absences for attendance requirements. Connie Herndon notified staff that she would be unable to attend and was excused by the chair. Staff did not receive a call from Mary Damm.

B. **Approval Minutes:** The minutes of the February 12, 2008 WIB Executive Committee meeting were approved as presented. *M/S/C* David Wright/Rick Deraiche.*

C. **WIB Membership:**

1. There were no applications received to be considered for appointment to the WIB to fill the mandated public and private sector positions.
2. The term of public sector member, Kendra Bobsin, is scheduled to expire on March 31st - she has agreed to continue serving on the board. After discussion the Executive Committee moved to re-appoint Kendra Bobsin to the WIB. *M/S/C David Wright/Rick Deraiche. Kendra Bobsin abstained.*
3. The term of public sector member, Kay Gibson, is scheduled to expire on March 31st - she has agreed to continue serving on the board. After discussion the Executive Committee moved to re-appoint Kay Gibson to the WIB. *M/S/C Rick Deraiche/David Wright. Kay Gibson abstained.*
4. The term of public sector member, Rich Deraiche, is scheduled to expire on March 31st - he has agreed to continue serving on the board. After discussion the Executive

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Committee moved to re-appoint Rick Deraiche to the WIB. *M/S/C David Wright/Kendra Bobsin. Rick Deraiche abstained.*

- D. **State Monitoring**: The State's Compliance Review Division will be conducting a fiscal and procurement monitoring during the week of April 7 – 11, 2008 for the current program year 2007/2008.
- E. **Statement of Economic Interest Forms**: WIB Members will receive the Form 700 – Statement of Economic Interest – for annual filing. Members are encouraged to complete the forms and submit them to the County Elections Department by April 1, 2008.
- F. **Rapid Response Activities**:
1. Sylvia Jacquez reported that staff has not received any additional information in reference to possible layoffs in San Benito County.
 2. Kathy Flores requested that staff look into client flow for individuals in the construction industry. Staff reported that there have not been any clients coming in due to layoffs in construction. Al Martinez stated that San Benito County had a slowdown as a result of the sewer moratorium several years ago and that could account for the lack of recent activity in San Benito County.
 3. Al Martinez reported that Fresh & Healthy Gourmet VegPack is due to reopen this week.
- G. **AB 900 Department of Corrections (DoC) Reform Update**: Kathy Flores has been involved in discussions on the AB 900 DoC Reform. The purpose of the reform is to assist ex-offenders who are reentering the community to become re-acclimated into society. The Sheriff's Office will be submitting an application. The Sheriff's Office has not requested a letter of intent or promise from CSWD; however, they are hoping local areas can provide resources through community assistance agencies. There is a need for more local funding as it is expected that approximately 90 individuals will be released into San Benito County each year. Presently there are no additional funds available to provide additional services. CSWD and the One-Stop Career Center will provide services, as with any other client, however, if the funds are not available, no additional services can be provided.
- H. **Updates on Committees**:
1. **Basic Construction Skills (BCS) Committee**: David Wright reported that 8-9 students are attending the BCS class on a regular basis. The class has been picked up by ROP and Gavilan College is working with the ROP through their co-enrollment program. David Wright stated that he has had several representative in the construction fields come in to give presentations of construction opportunities to his students.
 2. **Gavilan College Rural Opportunity Grant**: There are no new updates at this time.
 3. **WIB Retreat**: A tentative date for the WIB retreat is Friday, May 16, 2008, from 7:30-10:00 A.M. Staff is also looking into the availability of San Juan Oaks and St. Francis Retreat Center as possible locations. Kathy Flores mentioned that the retreat may be delayed in the hopes that the new Deputy Director will be on board before the

retreat. The first round of interviews will begin April 4th. Rick Deraiche will sit on the interview panel. There were five applications received.

- I. **Integrated Service Delivery**: Presentation printouts were distributed and Rick Deraiche walked members through a PowerPoint slide show. He gave an explanation of how Sacramento is looking into coordinating the efforts of Employment Development Departments and One-Stop Career Centers in an attempt to streamline services and develop “common measures”. Discussed how CalWorks will eventually be integrated into the same system. David asked if employer needs are being addressed. The whole goal of the Integrated Service Delivery system is improving skills of the entire workforce so that employers can be offered better equipped candidates.
- J. **Additional information**:
 1. Tad Coatsworth asked about information on local GED prep classes. Andi Anderson stated that she received information on GED prep classes, that are held at the Hollister Gavilan College site, and distributed a flyer she obtained at the recent Parolee & Community Team (PACT) meeting.
 2. Sylvia Jacquez stated that she received an e-mail from Diane Berry-Wahrer stating that she has relocated and would like to refer Mimi Laurent to the WIB. Once a resignation letter is received from Diane and an application is received from Mimi Laurent staff will move forward with the membership procedure.
 3. Tad Coatsworth asked if a Union Representative has been found to fill the vacant position on the WIB and the answer was no. Discussed contacting the Regional Unions to see if they could recommend someone to cover the local area. Rick Deraiche will do some checking. Union Representative must cover the San Benito County jurisdiction.

The meeting adjourned at 3:45 P.M. M/S/C Rick Deraiche/David Wright.

The next full WIB meeting will be held on April 10, 2007

**Motion/Second/Concur*