



## Department of

# COMMUNITY SERVICES & WORKFORCE DEVELOPMENT

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San Benito County  
Workforce Investment Board (WIB)  
January 9, 2007 at 3:00 P.M.  
Full WIB Meeting Minutes

- Present: Kendra Bobsin, Tad Coatsworth, Mary Damm, Rick Deraiche, Michael Dodgin, Kay Gibson, Steve Hatch, Mike Hodges, Al Martinez, Don Moody, Soila Rojas, Sylvia Sanchez, Mike Walters, David Wright
- Absent: Esequiel Arrizon, Sherrean Carr, Connie Herndon, Maria Thomas, Loree VanBebber, Brenda Weatherly
- Staff: Andi Anderson, Sylvia Jacquez, Maria Fehl
- Guests: Kristi Alarid/Hope Services, Diane Berry-Wahrer/Dept of Rehab, Denise Ceballos/EDD, Carrie Fosdick/State Farm Insurance, Alana Mendoza/YEOP EDD

Chair, Al Martinez, called the meeting to order at 3:05 P.M.

### I. Public Comment Period:

- A. Introductions were made by all those in attendance.
- B. Kay Gibson reported on the CalWorks program and plan revisions. She stated that changes to the Job Club assessment has been modified and clients are being enrolled within two weeks of application approval. San Benito County was one of the first to submit their addendum to the State. The changes are performance based and the criteria on how funding is allocated has been modified. If criteria is not met, funds will be withheld. Kay gave an overview of what the cash aid program is and how it works.

### II. Agenda Items:

- A. **Approval of Minutes:** The minutes of the November 14, 2006 Executive Committee meeting were approved as presented. **M/S/C\* David Wright/Rick Deraiche.**
- B. **WIB Membership:** Maria Fehl stated that an application was received from Carrie Fosdick of State Farm Insurance to be considered for the private sector vacancy of Robert Rodriguez. After discussion, the application of Carrie Fosdick was approved for submission to the Board of Supervisors for appointment to the Full WIB. **M/S/C Steve Hatch/Kay Gibson.**
- C. **Collaborative Projects with Work2Future:** Sylvia Jacquez reported that staff continues to work with Work2Future on collaboration with migrant farm workers. Work2Future has requested support services for four individuals enrolled in the program. Currently there is no funding for support services. Rick Deraiche stated that there is nothing new to report on veterans services. Staff will continue to provide updates on these projects.



- D. **Natural Selection Update:** Sylvia Jacquez stated no additional clients have come in to apply for services or to file an unemployment insurance claim. She stated that One-Stop staff will be utilizing Rapid Response funds for approximately 25 employees who were recently laid off from Ridgemark. The general manager of Ridgemark is very cooperative about helping former employees find new employment.
- E. **One-Stop Newsletter and Operations Report:** The One-Stop Career Center Newsletter was distributed. Sylvia Jacquez distributed a reformatted operations report. Community Action Board (CAB) members have requested that a quarterly report be presented to the Board of Supervisors (BOS) that provides an overview of all the CSWD and One-Stop activities. This report will cover all grant funding sources for WIA & CAB. After discussion, the full WIB approved the report format.
- F. **Youth Employment Program (YEP) Council:**
1. **Youth Update:** Alana Mendoza of the Employment Development Department, Youth Employment Opportunity Program (YEOP), gave an overview of the YEOP program. She stated that YEOP staff assist at-risk, economically disadvantaged, special needs, etc., ages 15-21, with peer counseling, job services, registration w/CalJobs, and resume writing. She stated she came from a single parent home and she started out as a YEOP client. She is now working for YEOP and recently graduated from college. Maria Fehl stated that Debbie Padilla, San Benito High School principal, is interested in serving on the YEP. Maria will contact her to let her know about the meeting.
  2. **Apprenticeship Exploratory Committee:** David Wright reported the YEP Council suggested exploring the possibility of apprenticeship opportunities for youth in San Benito County. Kathi Bosworth has arranged a meeting with Esther Gamberutti, Dept. of Industrial Relations, CA Apprenticeships Department for January 10, 2007. The committee members will be attending the meeting to further discuss apprenticeship opportunities. The Apprenticeship Committee will meet on January 16, 2007 prior the YEP Council meeting. Tad Coatsworth stated the Local Union is located in Castroville and explained how the apprenticeship program works in San Benito County.
  3. **Basic Construction Skills Committee:** David Wright stated that Sherran Carr, Dean of Technical Services at Gavilan, has been discussing developing a basic construction skills class at Gavilan College. There is a need in the local area and this would be beneficial for the construction boom that is expected once the sewer moratorium is lifted. David stated he drafted a curriculum and is awaiting approval before moving forward with the class. This may tie in with the apprenticeship program.
- G. **WIB Retreat:** The 2007 WIB retreat has been scheduled for Tuesday, April 3, 2007, at San Juan Oaks, from 9am-2pm. Lunch will be provided. Topics for discussion will be on the roles & responsibilities of the WIB and goal setting for the next fiscal year which begins July 1<sup>st</sup>.
- H. **Bylaws Committee:** Maria Fehl stated that bylaws need to be revisited. One item that needs to be changed is the location address. Bylaws chair is Mike Walters. Maria Thomas, David Wright, and Steve Hatch are on the bylaws committee.

I. **Additional information:**

1. Maria Fehl stated the mandatory ethics training is now available on-line. The training takes approximately 45 minutes to complete. Once completed, a certificate is provided. She requested that all WIB members complete the on-line training and submit the certificate to the CSWD staff for their records.
2. Steve Hatch will be resigning his position on the board. He introduced Diane Berry-Wahrer as his replacement. Diane will be submitting an application for appointment to the full WIB.
3. Kristi Alrid will be submitting an application to serve on the full WIB to represent Hope Rehabilitation Services.
4. Kathy Hough stated that she is interested in submitting an application for appointment to the full WIB, however, she is waiting until the homeless shelter closes.
5. Chuck Steligo, former WIB member, will be retiring from State EDD in mid-February.
6. Kay Gibson stated that the Health and Human Services Agency and Community Services & Workforce Development (CSWD) have merged. As a result, CalWorks is hoping to move into the CSWD office in the near future.
7. Mike Hodges is the new father of a baby girl. Congratulations Mike!

The meeting adjourned at 3:40 P.M.. **M/S/C Tad Coatsworth/Mike Walters.**

\* M/S/C = Motion/Second/Concur