



Health & Human Services Agency
Division of
COMMUNITY SERVICES & WORKFORCE DEVELOPMENT
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San Benito County
Workforce Investment Board (WIB)
SPECIAL MEETING
May 21, 2007 at 12:00 P.M.
Minutes

Present: Kendra Bobsin, Mary Damm, Rick Deraiche, Connie Herndon Al Martinez, David Wright

Absent: Tad Coatsworth

Staff: Andi Anderson, Maria Fehl, Sylvia Jacquez

Chair, Al Martinez, called the meeting to order at 12:10 P.M.

I. Agenda Items:

1. **Approval of Minutes:** The minutes of the April 10, 2007 WIB Meeting were approved as presented. *M/S/C David Wright/ Rick Deraiche.*
2. **Scan Card/Client Tracking System:** Sylvia Jacquez gave an overview of the Virtual One-Stop (VOS) Scan System and explained how it would be beneficial to the agency and also meet the State requirement to track all One-Stop clients. The system was developed by Geographic Solutions based in Salinas. The purchase price is \$32,138, with an annual renewal fee of \$24,950. The system is linked with the State and the annual renewal fee covers any updates and forms revisions. Each card costs about 48 cents. Sylvia explained how the card system would be utilized. Currently the tracking is being done manually and consumes considerable staff time. The cost of the system is minimal compared to the time it takes to tally the statistics manually. The VOS card system has been utilized for approximately 5 years; therefore, many of the bugs have been worked out. Neighboring counties, Monterey and Santa Cruz, have used the card swipe system and have been pleased. Staff is hoping to purchase the system and have it up and running July 1st. Kendra asked if the card can be used in other county One-Stops. Sylvia wasn't sure, however she would check. After discussion the Executive Committee directed staff to move forward with sole source procurement of the VOS Scan System for the One-Stop Career Center, and send the request to the Board of Supervisors for final approval of purchase. *M/S/C Mary Damm/Connie Herndon.*
3. **August, 2007 Meeting:** Due to many members vacations during the month of August discussion was held regarding the cancellation of the August meeting. After discussion the Executive Committee approved the cancellation of the August 2007 meeting. *M/S/C David Wright/Rick Deraiche.*

The meeting adjourned at 12:20 P.M. *M/S/C Kendra Bobsin/Mary Damm*

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