



Health & Human Services Agency
Division of
COMMUNITY SERVICES & WORKFORCE DEVELOPMENT
1111 SAN FELIPE ROAD, SUITE 108 • HOLLISTER, CA 95023 • (831) 637-9293 • FAX (831) 637-0996

Workforce Investment Board (WIB)
March 12, 2007 at 12:00 p.m.
BYLAWS COMMITTEE
Minutes

Present: Sherrean Carr, Al Martinez, Mike Walters, David Wright

Absent: Diane Berry-Wahrer, Maria Thomas

Staff: Sylvia Jacquez, Maria Fehl

Guests: Jim West/Granite Rock

Chair, Mike Walters, called the meeting to order at 12:17 P.M.

I. Agenda Items:

1. **Recommended Changes:** Proposed recommended changes to the Bylaws were distributed.

A. **Changes to Address:** Community Services & Workforce Development (CSWD) office moved in June 2006. The Bylaws have not been changed to reflect the change of address. Staff recommended changing the address wording as follows: "The principal office of the Council shall be located at 1111 San Felipe Road, Suite 108, Hollister, CA 95023, or such other place as the directory may designate from time to time." The Bylaws Committee moved to approve the change of address as stated above upon final approval of County Counsel. M/S/C* Al Martinez/David Wright.

B. **Electronic Voting:** Recommend the Voting Procedures in Section 5.1 to read the following: "All members may make motions and vote except as restricted by 5.2 of these Bylaws. All questions shall be decided by a majority vote of those members present or by an electronic voting method when members are not available to meet at which there is a quorum. Each member shall have one vote." The Bylaws Committee moved to approve the voting procedures as stated above upon final approval of County Counsel. M/S/C Al Martinez/David Wright.

2. **Other:**

A. Discussion on basic construction programs.

a. Introduced Jim West from Granite Rock.

b. **Basic Construction Skills:** Discussed the Construction Trade Committee. David Wright will be teaching a one semester Basic Construction Skills class on Wednesdays from 6:00 to 9:00 pm at Gavilan College. Sherrean Carr discussed other projects that Gavilan College is working on.

The meeting adjourned at 1:09 P.M. M/S/C Al Martinez/Mike Walters.

**Motion/Second/Concur*

COMMUNITY ACTION BOARD & WORKFORCE INVESTMENT BOARD
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