



Health & Human Services Agency, Division of
COMMUNITY SERVICES & WORKFORCE DEVELOPMENT

1111 SAN FELIPE ROAD Suite 108 • HOLLISTER, CA 95023 • (831) 637-9293 • FAX (831) 637-0996

San Benito County
Workforce Investment Board (WIB)
April 10, 2007 - 3:00 p.m.
Full WIB Agenda

Meeting will be held at 1111 San Felipe Road Suite 108 in the Conference Room

- I. **Public Comment Period:** Guest may introduce themselves and request to comment on any non-agenda items. Time is limited to five minutes per guest unless the WIB determine that more time is needed.
- II. **Agenda Items:**
 - 1) **Roll Call** – Roll will be taken to determine excused absences for attendance requirements.
 - 2) **Approve the minutes of the March 12, 2007 Bylaws Committee and the March 13, 2007 WIB Executive Committee Meetings**
 - 3) **WIB Membership**
 - A) Any applications received may be considered for appointment to the WIB to fill the mandated public and private sector positions. Action is required.
 - B) Consider the YEP Council's recommendation for appointment of Josie Moreno. Action is required for the appointment.
 - C) Re-appointment of Mike Walters, to represent the private sector – he has agreed to continue serving on the board. Action is requested for the re-appointment.
 - 4) **Proposal of Workforce Investment Act (WIA) Policies:** Staff request approval of the enclosed proposed policies. WIB Executive Committee approved these policies at the March 13, 2007 meeting. Action is required.
 - A) **Conflict of Interest Policy**
 - B) **Oversight & Monitoring Policy**
 - C) **Procurement Policy**
 - 5) **Bylaws:** Staff requests approval to include changes made to the current bylaws. The WIB Bylaws Committee approved the changes at their March 12, 2007 meeting. Action is required.
 - 6) **WIA Legislation/Funding Report:** Staff will briefly report on the status of WIA funding and other pertinent information
 - 7) **Rapid Response Activities:** An update will be provided on the status of the companies and employees.
 - 8) **Fiscal & Procurement Monitoring:** Will be conducted by the State's Compliance Review Division during the week of April 23, 2007 (tentative schedule).



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9) Updates on Committees:

- A. Apprenticeship Exploratory Committee: Members will provide an update on activities.
- B. Basic Construction Skills Committee: Members will provide an update on activities.

10) Youth Employment Program Council (YEP): The YEP members will provide a brief update on youth programs and YEP council activities.

11) Grant Updates : The quarterly report is included for your review.

12) Additional information items may be reported or discussed prior to adjournment.