



## Department of

# COMMUNITY SERVICES & WORKFORCE DEVELOPMENT

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**San Benito County  
Workforce Investment Board (WIB)  
3:00 p.m. – September 12, 2006  
Executive Committee Meeting Minutes**

**Present:** Kendra Bobsin, Mary Damm, Rick Deraiche, Connie Herndon, Al Martinez, David Wright

**Absent:** None

**Staff:** Andi Anderson, Maria Fehl, Sylvia Jacquez

Chair, Al Martinez called the meeting to order at 3:00 P.M.

I. **Public Comment Period:** None received.

II. **Regular Agenda:**

A. **Approval of Minutes:** Mary questioned the total loss CSWD suffered as reported in item F-2, WIA Legislation. Maria Fehl stated that at the time the previous report was prepared the amount lost, \$3800, was accurate. The minutes of the July 11, 2006 full WIB meeting were approved as presented. **M/S/C David Wright/Rick Deraiche.**

B. **WIB Membership**

1. The Executive Committee reviewed the application received from Ms. Silvia Sanchez for appointment to represent the private sector vacancy of Danny Villalon, who resigned on June 6, 2006. After reviewing the application of Ms. Sanchez, the Executive Committee approved submitting the name of Silvia Sanchez to the Board of Supervisors for appointment to the WIB. **M/S/C Mary Damm/David Wright.**
2. Recruitment is being conducted to fill the private sector vacancy of Robert Baumgartner, who submitted his letter of resignation on August 2, 2006. Maria stated that there are two potential candidates. A vacant position notice must be posted for a 30-day period. Staff will present the candidates at the next meeting.
3. Discussion was held regarding vacancies from local education agencies. Both Dr. Jean Burns-Slater, Superintendent of San Benito High School and Sue Flanagan, South County Regional Occupational Center have retired. Al Martinez stated that Sue Flanagan has yet to suggest replacement. Mr. Stan Rose has been hired to replace Dr. Jean Burns-Slater. It has not been

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determined if he will be appointed to replace Dr. Burns-Slater, or if another candidate will be suggested.

- C. Funding Report:** A report was distributed explaining funding appropriations. Maria stated that CSWD received final allocation. San Benito County experienced a total loss 17%. Arrangements have been made to deal with the loss. Santa Cruz County was cut 30% and San Jose was cut 20-30%.
- D. Workforce Collaborative with Bay Area WIBs:** Staff provided information regarding a possible collaborative with the City of San Jose. The collaborative will provide mobile One-Stop services to farm workers. A meeting was held this morning, September 12, 2006, with Work2Future. Discussed was a collaborative with agricultural entities to leverage resources for migrant workers. They will provide a mobile One-Stop unit once a month to the migrant center. The Mobile One-Stop unit has satellite hookup to the internet to help individuals conduct job search, on-line GED training, resume writing, etc. Also discussed was being sensitive to employers needs and helping them to realize that the purpose of this collaborative is not to take employees away from the companies but to help improve their skills in order to be promoted within the company. Discussed an "Ag Appreciation Day" that Work2Future has had in the past and San Benito County joining in on the planning process. Discussed partnering with various agencies and counties in order to jointly apply for grants. The goal is for San Benito County to co-enroll 5 families into a "pilot" collaborative and to partner with the City of San Jose.
- E. Youth Employment Program (YEP) Council:** Sylvia provided an update on youth activities including the Educational Component. Sylvia reported that 30-40 youth were served this summer. Most have returned to school. The Educational Component was held on the 2<sup>nd</sup> and 3<sup>rd</sup> weeks in August at the Briggs Building. Annette Hernandez provided the training and reports are that the youth really enjoyed the training. Skills taught included: budgeting, internet research, life skills, understanding taxes, credit/identity theft, etc. Guest speakers from Gavilan College, ROP, Washington Mutual and other local agencies provided good information to the students wishing to pursue further education. Surveys indicated that students felt the one-week class was sufficient, worthwhile and fun. Maria Fehl stated that next year a formal MOU will be developed between CSWD and Gavilan College for the Educational Component. Maria explained how youth are selected for the training. Most of the youth are high-risk, referred by probation, and Alternative schools.
- F. Additional Information:** Maria distributed a copy of the performance standards and stated that CSWD exceeded performance standards and will be eligible for a \$1500 incentive award.

The meeting adjourned at 3:30 P.M. **M/S/C David Wright/Rich Deraiche**